

Component	Activities Supporting A Safe School Climate	Person(s) Responsible	Timeline
<p>Bullying Policy Notification Requirements</p>	<p>◆Educate Staff/Faculty -Faculty Meetings -Policy on Public Folder -Policy on District Website -New teacher orientation</p>	<p>Administration Safe School Climate Specialist</p>	<p>Annually and upon hire</p>
	<p>◆Educate Parents -Information available on District Website -Information distributed via NAVIANCE -E-Mail Policy to parents -Information distributed within "New Student Packet"</p>	<p>Administration Safe School Climate Specialist</p>	<p>Annually</p>
	<p>◆Educate Students - Information distributed via Ed-Line -Grade level assemblies -Health Classes -Freshman Academy -Student Handbook -Morning Show segment</p>	<p>Administration/Faculty</p>	<p>Annually/On-going</p>
		<p>Student/Peer driven Productions</p>	<p>On-going</p>

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<p>Reporting Procedures</p> <p>Staff</p> <p>Students</p> <p>Parents/Guardians</p>	<p>Orally notify the Safe School Climate Specialist or building Administrator after witnessing acts of bullying or receiving reports of bullying.</p> <p>File a written report with the Safe School Climate Specialist after witnessing acts of bullying or receiving reports of bullying.</p> <p>Any student who believes he/she has been the victim of bullying of any type may report the matter to any school employee, either in writing or anonymously.</p> <p>Parent(s)/Guardian(s) may file written reports of suspected bullying of any type.</p>	<p>All School employees</p> <p>All School employees</p> <p>All students</p>	<p>Within ONE SCHOOL DAY after witnessing or receiving report of bullying act.</p> <p>Within TWO SCHOOL DAYS of oral notification</p> <p>On-Going</p>

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<p>Investigation</p>	<p>Investigate or supervise the investigation of all reports of bullying and ensure that such investigation is completed promptly after receipt of any written reports.</p> <p>Determine whether the alleged conduct occurred and whether such conduct constitutes bullying as defined in the district policy.</p> <p>Review any anonymous reports, except that no disciplinary action shall be taken solely on the basis of an anonymous report.</p>	<p>Safe School Climate Specialist</p> <p>Safe School Climate Specialist/ Safe School Climate Coordinator</p> <p>Safe School Climate Specialist</p>	<p>Upon receipt of report</p> <p>Upon completion of investigation</p> <p>Promptly</p>

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<p>Response to Verified Acts of Bullying</p>	<p>Take prompt corrective action in accordance with discipline policy and procedures to stop and prevent any recurrence of such behavior.</p> <p>Notify the parent(s)/guardian(s) of students who commit any verified acts of bullying and the parent(s)/guardian(s) of students against whom such acts were directed. This notification shall include a description of the response of school employees to such acts and any consequences that may result from the commission of further acts of bullying.</p> <p>Invite the parent(s)/guardian(s) of students who engage in any verified acts of bullying to a meeting at which the following will be shared:</p>	<p>Administration</p> <p>Administration/Safe School Climate Specialist</p> <p>Administration/Safe School Climate Specialist</p>	<p>Upon completion of investigation that determines that a bullying act(s) has occurred</p> <p>Not later than 48 hours after the completion of the investigation</p> <p>Upon determining that an act(s) of bullying has occurred</p>

Introduction

East Lyme Public Schools support a safe school climate through proactive strategies and data based decision making. The Safe School Climate Plan reflects the standards of the National School Climate Standards. The standards are listed below.

- 1. The school community has a shared vision and plan for promoting, enhancing and sustaining a positive school climate.*
- 2. The school community sets policies specifically promoting (a) the development and sustainability of social, emotional, ethical, civic and intellectual skills, knowledge, dispositions and engagement, and (b) a comprehensive system to address barriers to learning and teaching and reengage students who have become disengaged.*
- 3. The school community's practices are identified, prioritized and supported to (a) promote the learning and positive social, emotional, ethical and civic development of students, (b) enhance engagement in teaching, learning, and school-wide activities, (c) address barriers to learning and teaching and reengage those who have become disengaged, and (d) develop and sustain an appropriate operational infrastructure and capacity building mechanisms for meeting this standard.*
- 4. The school community creates an environment where all members are welcomed, supported, and feel safe in school: socially, emotionally, intellectually and physically.*
- 5. The school community develops meaningful and engaging practices, activities and norms that promote social and civic responsibilities and a commitment to social justice.*