



# EAST LYME PUBLIC SCHOOLS

P.O. Box 220 • East Lyme, Connecticut 06333 • (860) 739-3966 • Fax (860) 739-1215

Jeffrey R. Newton  
Superintendent of Schools

Amy Drowne  
Assistant Superintendent of  
Curriculum, Instruction and Assessment

Kimberly Davis  
Director of  
Student Services

Maryanna Stevens, CPA  
Director of Finance, Marketing,  
and Growth Management

## WITHDRAWAL FORM

Today's Date: \_\_\_\_\_ Date of Withdrawal: \_\_\_\_\_

- East Lyme High School       East Lyme Middle School       Flanders Elementary  
 Lillie B. Haynes Elementary       Niantic Center Elementary

Student's Name: \_\_\_\_\_

Address in East Lyme: \_\_\_\_\_

City, State & Zip Code: \_\_\_\_\_

Student's **New** Home Address: \_\_\_\_\_

New City, State & Zip Code: \_\_\_\_\_

### New School:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

- Public School     Private School     Parochial School

Upon receipt of a "**Request for Records**" from your child's new school, signed by a parent/guardian, or **confirmation of enrollment by the new school**, all records (cumulative, confidential, health, etc.) relating to the named student will be forwarded.

Parent / Guardian Signature: \_\_\_\_\_

\*Original documents are forwarded to the schools within the State of Connecticut. Copies of original documents are forwarded to schools outside of Connecticut and originals are retained in East Lyme.

*East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker.*