

East Lyme Board of Education  
**ELPS Elementary Redistrict Ad Hoc Committee Meeting**  
Tuesday, December 20, 2016  
Central Office Conference Room

**MINUTES**

**Members Present:** Jeffrey Newton (Supt), Jill Carini (BOE Member), Al Littlefield (BOE Secretary), Kim Davis (Interim Director of Sp Svcs), , Melissa DeLoreto (HA Principal), Jeff Provost (Interim NCS Principal), Lisa Vaudreuil (FL Teacher), Susie Parodi (FL Teacher), Lori Shedd-Nickerson (FL Paraprofessional), MaryBeth Franco (FL Parent), Korie Witcraft (FL Parent), Katie Douton (HA Teacher), Judy Deeb (HA Teacher), Tara Dowling (HA Paraprofessional), Laura Schultz (HA Parent), Danielle Holsapple (HA Parent), Julie Horner (NC Teacher), June O'Connor (NC Teacher), Toni Chamberlin (NC Paraprofessional), Kelly Trusilo (NC Parent), Lynn Sullivan (NC Parent), Linda Johansen (ELTA President) Invited: Theresa Landry (First Student)

**Members Absent:** Linda Anania (FL Principal)

**Opening Comments**

Superintendent Newton opened the second meeting of the committee at 4:19 p.m. He reiterated that the committee meetings are open to the public; however, no public comment or dialogue will be received. A complete set of letters received thus far from the community regarding elementary redistricting was distributed to each working group to be referred to as feedback while working through their task.

Facilitator Amy Drowne noted that as a response to providing a channel for communicating with the public, business cards will be distributed to all committee members to hand out as a referral to the website and Help Desk.

**Review NORMS**

**1. Committee Norms were reviewed:**

1. Respect others opinions
2. Don't personalize
3. Leave it in the room
4. Remember common goal for bettering community at large
5. Allow someone to finish before speaking
6. It's about the kids

**2. Process to reach Consensus on the Success Criteria:**

- Master Group SWOT Analysis sheet based on all group work of December 14
- Last sheet of analysis is a consolidated list of December 14 group work organized into five specific areas
- Of the consolidated list, each group was assigned one specific area
  - Group 1 – Communication and Community
  - Group 2 – Enrollment
  - Group 3 – Equity of Student Services/Programs
  - Group 4 – Impact on Families

## Group 5 – Sustainability

- Task is to consolidate bullets in assigned specific area and size down to one targeted bullet that reflects what would make the redistricting process and implementation a success.
- Anchor in identifying criteria so we can hold ourselves accountable
- Each group will begin discussing its charge using guided questions
- Task must be completed by 6:00 p.m.

Reassemble at 6:00 p.m. to review group work.

Groups reported out key points from their discussions. Amy Drowne reminded the group of their charge and read a piece of text about personal perspectives. Action plan development was set as the agenda item for the meeting on January 4<sup>th</sup>.

**Future meeting date:** Wednesday, January 4, 2017, 4:15 p.m., CO

Respectfully Submitted,

*Lynn Bodnar*

Lynn Bodnar  
Recording Secretary