

East Lyme Board of Education
East Lyme Elementary Schools Design Steering Committee Meeting

April 6, 2017

4:30 p.m.

East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker.

MINUTES

Members Present: Dr. Tim Hagen, Mr. Jeffrey Newton, Linda Anania, John Arnold, Melissa DeLoreto, Bill Derry, First Selectman Mark Nickerson, Ray O'Connor, Lisa Picarazzi, Jeffrey Provost, John Rhodes, Dr. John Whritner

Others Present: Al Jacunski (Jacunski Humes Architects), Ken Biega (O&G Construction)

Members Absent: Eric Bauman, Amy Drowne, Gil Gallant, Linda Johansen, Marc Salerno, Maria Whalen

The meeting began at 4:30 p.m.

Elementary Schools Project Next Steps (Design Steering Committee to Town Building Committee)

Dr. Timothy Hagen and Superintendent Jeffrey Newton congratulated the Design Steering Committee on the passed referendum and thanked everyone on the committee for their many years of service and support which will now allow the district to move forward in refurbishing the three elementary schools. The Board of Education will draft and vote on a charter at their next meeting on April 24, 2017, authorizing the Board of Selectmen to transfer the Elementary Schools Design Steering Committee to the Town of East Lyme Building Committee. The charter will stipulate that the Town Building Committee will include representatives from the Board of Education as voting members and representatives from the Board of Selectmen and Board of Finance as non-voting members. The Town Building Committee will meet monthly and will appoint ad hoc committees as necessary to deal with specific items during the renovation process.

Selecting a Construction Manager at Risk verses a Construction Manager as Agent was discussed. The law office of Halloran & Sage, LLP will be contacted to educate the committee in the differences between the two managers and to put together the Request for Quotes. Al Jacunski recommended that if a Construction Manager at Risk is selected, the Town of East Lyme should hold the contract.

Filing of State Paperwork

Al Jacunski will submit a next steps checklist, but reported that he will meet weekly with a small group to finalize design plans before electronically filing the State paperwork by June 30th. Each elementary school will be filed separately. Once the State filing has been completed, a preparation meeting with the State will be scheduled and a school hygienist and environmental company will be selected. The request for enhanced space allocation for State reimbursement can be submitted after June 30, 2016. Contract documents will be submitted to the State by December 2017 so that the State can approve us to go out to bid in January/February.

Review/Discussion of Project Adjustment List

Al Jacunski distributed and reviewed the Proposed Project Scope dated December 12, 2016. Mr. Jacunski will check the condition of the roof at Niantic Center School, the possibility of using natural gas at Flanders School, and the possibility of including a sidewalk from Lillie B. Haynes to East Lyme Middle School as part of the project.

Superintendent Newton and Dr. Timothy Hagen once again thanked the Design Committee members for their hard work and accomplishment and concluded that the committee's work has been completed.

Respectfully submitted,

Dr. Timothy Hagen
Timothy Hagen, Ph.D.
Steering Committee Chair

Mr. Jeffrey Newton
Mr. Jeffrey R. Newton
Superintendent of Schools