

East Lyme Board of Education
East Lyme Elementary Schools Design Steering Committee Meeting
December 8, 2016
4:30 p.m.

MINUTES

Members Present: Dr. Tim Hagen, Mr. Jeffrey Newton, Linda Anania, John Arnold, Eric Bauman, Melissa DeLoreto, Bill Derry, First Selectman Mark Nickerson, Ray O'Connor, Lisa Picarazzi, Jeffrey Provost, John Rhodes, Marc Salerno, Dr. John Whritner

Members Absent: Gil Gallant, Linda Johansen, Maria Whalen

Others Present: Al Jacunski from Jacunski Humes Architects, Ken Biega from O&G Construction

Project Timeline and Proposed Project Scope

Superintendent Jeffrey Newton opened the meeting and distributed the Project Time Line (updated 11/21/16) and the Proposed Project Scope (updated 11/21/16) from Jacunski Humes Architects, LLC.

Al Jacunski reviewed the Proposed Project Scope for the three elementary schools. When refurbishing the three elementary schools, the interior finishes (new ceilings, lighting, paint, etc.) is what will ensure equity between all buildings. Each building will require individual enhancements based on their specific needs.

The following items were discussed:

- Assessing the PA systems at each building.
- Replacing all windows at each building. Al Jacunski noted that 60% of the materials for windows would be eligible for State reimbursement.
- Research the cost of emergency generators for each building after receiving the final cost estimates.
- Replacing the lockers vs. covering them with electrostatic paint.
- Make the main entranceway for each building similar.
- A line item will be carried for asbestos abatement if necessary.
- 20-25% cumulative contingency fees will be included in cost estimate.

After the refurbishment is complete, it is mandatory to budget funds annually for continued maintenance and improvements. The sanitary waste lines at Lillie B. Haynes School are in need of repair and not included in this project. Further inspection of the pipes are necessary to determine if they are recoverable and eligible for lining to resolve the low slope and flow issue.

Next Steps:

Al Jacunski will provide Ken Biega with the square footage information to complete an all-inclusive cost estimate before the next Elementary Design Steering Committee Meeting on December 21, 2016 at 4:30. First Selectman Mark Nickerson reminded the committee of the necessity to bring a final proposal to the Board of Selectman by the end of January 2017 to ensure a March referendum. If a referendum is not feasible for March, First Selectman Nickerson recommended waiting until March 2018 for a referendum rather than including the project with the May 2017 town budget referendum. It was noted that the approved proposal needs to be brought forward to the State of Connecticut for their approval before the referendum is held.

Respectfully submitted,

Dr. Timothy Hagen
Timothy Hagen, Ph.D.
Steering Committee Chair

Mr. Jeffrey Newton
Mr. Jeffrey R. Newton
Superintendent of Schools