

Not official until approved by the East Lyme Board of Education on April 30, 2018

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

"East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker."

Monday, March 26, 2018

REGULAR MEETING

7:00 PM

Room B101, East Lyme High School

MINUTES

Board Members Present: Al Littlefield (Acting Chair), Jaime Barr Shelburn (Acting Secretary), Eric Bauman, Candice Carlson, Jill Carini (left at 8:01 p.m.), Bill Derry, Barbara Senges

Board Members Absent: Tim Hagen (Chair), Leigh Gianakos, John Kleinhans

Administrators Present: Jeffrey Newton (Superintendent), Amy Drowne (Assistant Superintendent for Curriculum, Instruction and Assessment), Kim Davis (Director of Student Services), Linda Anania (Principal, Flanders Elementary School), Melissa DeLoreto (Principal, Lillie B. Haynes Elementary School), Jeff Provost (Principal, Niantic Center Elementary School), Jason Bitgood (Principal, ELMS), Mike Susi (Principal, East Lyme High School), Maryanna Stevens (Director of Finance, Marketing and Growth Management), Pat Lannon (Technology Director)

- I. **CALL TO ORDER** – 7:07 p.m. by Acting Chair Al Littlefield
- II. **PLEDGE OF ALLEGIANCE** – Led by Acting Chair Al Littlefield

East Lyme Public Schools

Viking Valor Award

Presented to the

East Lyme High School

Boys' Cross Country Team

for the

co-sponsorship of a 5K run

in recognition and support of military veterans

Team Representatives:

Eain Goolsbey (12)

Noah Barnhart (11)

Ryan McCauley (12)

Samuel Whittaker (11)

Elijah Montleon (12)

Christopher Abbey (10)

Christian Wilson (12)

Fisher Macklin (9)

Head Coach Sam Harfenist and Assistant Coach Ryan Ainscough

III. PUBLIC COMMENT

1. Kerry Cosentino, 353 Giants Neck Rd, Niantic, proposed the Board support her formation of a food coalition, made up of parents and she would head, to fix the school lunch program and provide more nutritious options for our students. She requested the district's tax ID number to allow her to apply for grants to be used to help the food service program (ie. train workers as cooks, repair/fund dishwashers in each school).

IV. APPROVAL OF MINUTES

MOTION: Jaime Barr Shelburn moved approval of minutes of the Board of Education Regular Meeting of March 26, 2018 as presented; Barbara Senges seconded.

VOTE: Unanimous

MOTION CARRIED

V. SPECIAL REPORTS

- A. Student Representatives – ELHS Junior Sumeet Kadian and Senior Conrad French
 - Recent blood drive was biggest turnout ever!
 - 8th Grade visit to ELHS was hosted by Peers Reaching Out (PRO) on 3/20/18
 - Combined Middle School and High School band concert on 03/22/18
 - HS organized a walk-out went well, students read biographies and many students attend marches in Hartford, New York, and Boston
 - HS medical club, partnered with HOSA, came in first place in State
 - Spring Fling – good turnout
 - Co-op hockey team, the Eagles, won States on 3/17
 - Evan Tower won a state award for his performance throughout the season
 - MS/HS band concert was well attended
 - WISE Prom Fashion Show was 3/23/18
 - Breakfast with the Bunny last Saturday – profited approximately \$1,000 to class of 2019
 - ELHS Hypnotist show, 3/29/18
 - HS/MS Jazz concert, 4/4/18
 - HS Open Mic Night, 4/5/18
 - HS first ever Ted X club project night on 4/6/18, 6-8 PM, auditorium
- B. Salem Board of Education Representative – George Jackson was not present.
- C. East Lyme Selectman Representative – not present

VI. CONSENT AGENDA - None

VII. DISCUSSION/ACTION ITEMS

A. Finance/Facilities/Community

1. Discussion re: Planetarium Advisory Committee Update

At the Board's request, Planetarium Advisory Committee members Diane Swan, Andy Pappas and Dan Welch provided an update, business plan, and 2-year budget for the committee's planetarium initiative at East Lyme High School. The committee plans to obtain nonprofit organization status, STARS TO STEM, and requested the Board continue to hold the space at ELHS until they get secured funding. Diane Swan assured the Board that the program will be self-sustainable through donations, sponsorships, revenue, and grants and at no cost to the taxpayers of East Lyme. Some Board members expressed concerns regarding operational costs, revenue projections, and the sustainability of the program. The Board thanked the committee for their work. Further discussion will occur at a later date.

2. Discussion re: Future Oversight of Aquatics Program and Next Steps

Superintendent Newton noted that Candice Carlson, Eric Bauman and Tim Hagen have volunteered to serve on the Pool Ad hoc Committee to initiate discussion with the East Lyme Aquatics and Fitness Center Committee regarding the future oversight of the aquatics program and next steps. Pool School Management Company General

Manager/Aquatics Director Jack Stabach has submitted his resignation effective June 30, 2018.

3. **Discussion/action re: Proposed Elementary Redistricting Scenario Options**
 Superintendent Newton provided an update on the progress occurring regarding Milone & MacBroom's elementary redistricting options. Based on the Board's consensus of March 12, 2018 favoring options 3 and 4, these options will be presented at the 04/12 Community Forum. The understanding of the Board is that these options have the ability to be tweaked as the Board proceeds with the results/feedback of the forum and as the Board has additional discussions follow. Additional Community Forums are planned as the District moves forward with the elementary school redistricting plan. Superintendent Newton will follow-up with a letter to update parents and redistricting information continues to be posted to the district website.
4. **Discussion/action re: Elementary Alteration Projects' Update**
 Superintendent Newton updated the Board on the bid opening process held last week for Lillie B. Haynes and Niantic Center School. Based on lower bidders, the budget is currently under budget pending scope review packages. The Flanders School bid opening is tentatively scheduled for April 3.
5. **Discussion re: BOE 2018-2019 Budget Update**
 Superintendent Newton reported he is awaiting feedback from the Board of Finance regarding the March 19, 2018 BOE budget presentation and distributed budget reduction scenarios in 0.25% increments in the event cuts are made. The consensus of the Board was to keep the psychologist and social workers in the budget and cut elsewhere if necessary.

B. Instruction

C. Personnel

D. Policy

1. **Discussion re: First Reading – Recommended Revision of BOE Policy 1330 Community Use of School Facilities (Buildings and Grounds)**
 Policy Review Committee Chair Jaime Barr Shelburn presented the recommended revision of BOE Policy 1330 Community Use of School Facilities (Buildings and Grounds) for a first reading. BOE members were asked to email suggestions/comments to Superintendent Newton. The second reading is scheduled for April 30.
2. **Discussion re: First Reading – Recommended Revision of BOE Policy 5114.12 Students: Student Due Process/Handbook**
 Policy Review Committee Chair Jaime Barr Shelburn presented the recommended revision of BOE Policy 5114.12 Students: Student Due Process/Handbook for a first reading. BOE members were asked to email suggestions/comments to Superintendent Newton. The second reading is scheduled for April 30.
3. **Discussion re: First Reading – Recommended Revision of BOE Policy 5127 Students: Graduation**
 Policy Review Committee Chair Jaime Barr Shelburn presented the recommended revision of BOE Policy 5127 Students: Graduation for a first reading. BOE members were asked to send suggestions/comments to Superintendent Newton. The second reading will be scheduled for April 30.

E. Other

VIII. ADMINISTRATION REPORTS

- A. Superintendent of Schools** – *Mr. Jeffrey Newton*
 -BoardDocs training for Board members on 5/2/18
 -ELMS was recognized for its renewal as a New England League of Middle Schools Spotlight School
- B. Assistant Superintendent Curriculum, Assessment, & Instruction** – *Mrs. Amy Drowne*
 -Second Elementary School Schedule Committee was held today. Feedback is being received to make adjustments to next year's calendar. 2018-2019 schedule to elementary teachers by the end of April.
 -Data Privacy – importance of firming up processes.
 -Working with Michele Devine of SERAC to tweak survey for grade 7-12 students – Less than 4% response rate for community survey so may redistribute with student survey.
- C. Director of Finance, Marketing and Growth Management** – *Mrs. Maryanna Stevens*
 -Budget freeze

IX. COMMITTEE REPORTS

- A.** AAA Committee
- B.** FFO Committee – Oral report of 03/26/18 meeting by Barbara Senges
- C.** Policy Review Committee
- D.** ELPS Chinese Program ad Hoc Committee
- E.** Board of Education Liaison to Board of Finance – 04/11/18 Eric Bauman
 05/09/18 Al Littlefield
 06/13/18 Candice Carlson
- F.** Capital Improvement Plan/10-Year Maintenance Plan Ad hoc Committee

X. COMMUNICATIONS

- A.** Award Letter from New England League of Middle Schools (NELMS) to Principal Jason Bitgood renewing East Lyme Middle School as a NELMS Spotlight School dated 3/14/18
- B.** Viking Saga, Volume 50, Edition 13, dated 03/16/18

XI. NOTICES

- A.** Notice of the following staffing changes for 2017/2018:
1. Appointments:
 -Tara Dowling, 1.0 FTE Teaching Assistant, NC, 3/5/18
 -Dorothy Ferguson, 1.0 FTE instructional Aide, HA, 3/19/18
 2. Resignations:
 -Kelli Daugherty, 0.8 FTE Teacher, CPS, HA, 6/30/18
 -Sara Kelly, 1.0 FTE Teaching Assistant, HS, 2/9/18
 -Megan Reed, 1.0 FTE Elementary Teacher, FL, 6/30/18
 3. Student Teacher
 -CCSU student teacher Evan Lazur with Physical Education Teacher Lisa Kriger, MS, 3/12/18 – 5/11/18
- B.** Out-of-State Field Trips:
1. ELHS field trip to Providence, RI on 3/23/18 to visit the Construction Career Expo at the Providence Civic Center
 2. ELHS field trip to Agawam, MA on 5/29/18 to attend Physics Day at Six Flags New England
 3. ELMS field trip to Boston, MA on 6/5/18 to visit the Boston Museum of Science

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS

- A. Board Comments:**
1. Jaime Barr Shelburn – Our staff did an amazing job at Dancing with the Stars!
 2. Candice Carlson – Flanders Ice Cream Social was an incredible event!
 3. Al Littlefield – EL Viking Band Tag Sale is next Saturday, April 7, 8:00 a.m. – 1:00 p.m.

B. Future Agenda Items:

1. BOE Elementary Redistricting Community Forum – Thursday, 4/12/18 6:00 p.m., Mary Broderick Auditorium, ELHS
2. BOE Special Meeting – Monday, 4/2/18, 6:00 p.m. to set ELHS Graduation Date
3. Continued Discussion re: Planetarium Advisory Committee Request for Extension to Hold Space at ELHS – 3/26/18 Presentation to BOE, Date TBD
4. Update from the Pool Ad hoc Committee re: Future Oversight of Aquatics Program and Next Steps – April 30, 2018
5. Discussion on Coastal Connections Program (including success, student outcomes, analysis of program data separate from high school data) and action on tuition rates for the 2017/2018 school year – Eric Bauman – (FFO conducted a financial overview on 11/20/17) (Mar 2018)
6. Future Use of LEARN space at Lillie B. Haynes – Bill Derry - (TBD)
7. BOE Meeting Date Calendar Review – Fall 2018
8. Elementary Alteration Project Update – Standing Agenda Item
9. Elementary Redistricting Update – Standing Agenda Item

XIII. PUBLIC COMMENT

1. Rebecca Karun, 78 Arbor Crossing, East Lyme, said she was a little surprised and confused regarding the redistricting options and the Orchards move from Flanders to Lillie B. Haynes presented in the most recent redistricting scenarios. Superintendent Newton said he will call her tomorrow.

XIV. EXECUTIVE SESSION – There was no need for executive session.

XV. ADJOURNMENT

MOTION: Jaime Barr Shelburn moved to adjourn the meeting at 9:03 p.m.; Barbara Senges seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully submitted,

Jaime Barr Shelburn

Jaime Barr Shelburn, Acting Secretary
East Lyme Board of Education