

**East Lyme Public Schools
Long-Range Planning Committee Meeting**

**Monday, March 13, 2017
12:00 p.m. – 2:30 p.m.**

East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker.

Members Present: Jeffrey Newton (Supt), Amy Drowne (Asst Supt/Curriculum), Tracy Burns (DW Math Teacher), Amanda Cappon (Elementary Library/Media Specialist), Amy D’Anna (ELMS Teacher), Kimberly Davis (Interim Spec. Serv. Dir.), Melissa DeLoreto (LBH Principal), Patricia Lannon (Director of Technology), Dawn LeMay (Spec. Ed. Teacher), Debra Marshall (Paraprofessional), Stacey Muscarella (Administrative Assistant), Joe Onofrio (Salem Superintendent), Joan Phillips (Salem Principal), Kimberly Reith (HS Teacher), Heather Treptow (Elementary Parent Rep.)

Members Absent: Eric Bauman (BOE Member), Jason Bitgood (Asst. Principal), George Jackson (Salem BOE Member), Barbara Senges (BOE Member), Robin Soule (Flanders Teacher), Mike Susi (HS Principal), Diane Swan (NCS Teacher), Suzanne White (MS & HS Parent Rep)

Presenter: Jonathan Costa, Executive Director of EdAdvance

Mr. Costa distributed an initial draft of three strategic goals and reviewed the 11 strategies that were prioritized during the previous meeting. The committee participated in a short group activity that helped clarify that driving forces for change are usually rational, long-term, and efficient while restraining forces for change are emotional and short-term. Restraining forces can be so emotional and powerful that they can overshadow the rational idea. Therefore, the driving forces should be presented as stronger and more viable than restraining forces.

Assistant Superintendent Amy Drowne reviewed the upcoming timeline and provided an example of a completed long-range plan document for reference.

- March 16 Release Draft Long-Range Plan to Stakeholders
- March 24 Feedback Due from Stakeholders
- March 27, & 28 Edit Long-Range Plan Based on Feedback
- March 29 Print and Distribute Draft Long-Range Plan to Board of Education
- April 3 Present Draft Long-Range Plan to Board of Education

The Administrators from the Long-Range Planning Committee met on March 6, 2017 and developed an initial draft of three strategic goals for the committee to review and revise:

1. Strategic Goal 1: Focusing Direction/Systems Thinking
If we build shared meaning, capacity, and commitment to action, then all stakeholders will see their part in achieving the mission.
2. Strategic Goal 2: Collaborative Culture
If a growth mindset underlies our culture, then we will foster learning, innovation, and action through trusting partnerships and the ongoing building of relationships across all domains.
3. Strategic Goal 3: Student Centered Learning.
If we focus on an independent approach to student learning, then all students will achieve both inter-personal and intra-personal growth.

The committee divided into three groups to develop the “Beginning” and “Progressing” stages for the three strategic goals. The committee will meet one more time during March to complete their strategic goal work and finalize a draft that can be forwarded to the stakeholders for input.

Respectfully submitted,

Leigh Reinhart
Recording Secretary