

**East Lyme Public Schools
Long-Range Planning Committee Meeting**

Minutes

Wednesday, February 1, 2017

9:00 a.m. - 12:00 p.m.

East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker.

Members Present: Jeffrey Newton (Supt), Amy Drowne (Asst Supt/Curriculum), Jason Bitgood (Asst. Principal), Tracy Burns (DW Math Teacher), Amanda Cappon (Elementary Library/Media Specialist), Amy D'Anna (ELMS Teacher), Kimberly Davis (Interim Spec. Serv. Dir.), Melissa DeLoreto (LBH Principal), Patricia Lannon (Director of Technology), Dawn LeMay (Spec. Ed. Teacher), Debra Marshall (Paraprofessional), Stacey Muscarella (Administrative Assistant), Joe Onofrio (Salem Superintendent), Joan Phillips (Salem Principal), Kimberly Reith (HS Teacher), Diane Swan (NCS Teacher), Suzanne White (MS & HS Parent Rep)

Members Absent: Eric Bauman (BOE Member), George Jackson (Salem BOE Member), Barbara Senges (BOE Member), Robin Soule (Flanders Teacher), Mike Susi (HS Principal), Heather Treptow (Elementary Parent Rep)

Presenter: Jonathan Costa, Executive Director of EdAdvance

Retreat Results and Review:

The Long-Range Planning Committee reviewed the Planning Process Results and Master Gap List that was generated from the data previously collected. The committee, facilitated by Jonathan Costa, clarified, combined and prioritized each content area. By doing so, they identified the following strategic actions as priorities to be addressed:

Area One: Goals for Learning

1. Create goals that are consistent, coherent and aligned and focused on the mission (critical thinking aligned) throughout the district (PreK-12).
2. Develop and make accessible a comprehensive PreK-12 curriculum that are aligned with mission focus.

Area Two: Teaching for Learning

1. Build a shared understanding of rigorous, higher order thinking engagement and the aligned look for to create a shared understanding and foundation for professional feedback for improved practice.
2. Leverage internal professional learning capacity to enhance practice on a PreK–12 basis focused on higher order thinking and rigorous student engagement.
3. Create varied opportunities for professional learning and aligned feedback mechanisms.
4. Create opportunities for parents to be part of the process and engage with the look fors around meaningful student engagement.
5. Create a meaningful vision for the appropriate and effective use of digital learning tools related to strategy 1.

Area Three: Measures for Learning

1. Develop PreK-12 assessment philosophy in East Lyme.
2. District wide assessment calendar we are unable to determine if coherent formative/summative assessments are supporting growth/accountability across grades and levels or if they are properly balanced 80/20.
3. Coordinate the implementation, use and value of district assessments/data across the district to ensure consistency and alignment.

4. Align the collected data with the aligned and coherent goals from area one.

Area Four: Supporting Systems

1. Work to align work plans and flow with mission.
2. Involve parents in the process.
3. Align budget with the process.

At their next meeting, the Long-Range Planning Committee will make recommendations on how to move forward during the next three to five years, based on the prioritizes, to reach the long-range goal of preparing every student for learning, life, and work beyond school.

Respectfully submitted,

Leigh Reinhart
Recording Secretary