

East Lyme Public Schools  
**FFO Committee Meeting**  
 Monday, September 25, 2017  
 Location: Main Office Conference Room, ELHS  
 5:00 p.m.

*East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker*

**MINUTES**

Members Present: Eric Bauman (BOE) Eric Bauman (Co-Chair), Barbara Senges (Co-Chair), Jill Carini, Leigh Gianakos, Al Littlefield, Jeffrey Newton (Superintendent)

Others Present: Amy Drowne (Assistant Superintendent for Curriculum, Instruction and Assessment), Maryanna Stevens (Director of Finance, Marketing and Growth Management)

Monday, 9/25/17			
Time:	Agenda Discussion Topic:	Discussion Purpose and Desired Outcome:	Minutes:
5:00 – 5:15	End of Year Summary of FY 17 Budget	Questions/Discussion about FY17 Results and anything we need to do differently for 2018	Discussed monthly budget reports in relation to line item transfers. There are three types: not budgeted, budgeted incorrectly, and line item overspent. The last type should be discussed prior to transfer. First transfers to be made in October.
5:15 – 5:25	Proposed Non-Lapsing Education Account	Discuss desired outcome of 9/27/17 4:00 p.m. Ad hoc Committee Meeting	Major purpose of first meeting is to listen to Board of Finance representatives to explore their thoughts on the purpose and need for Non-Lapsing Account.
5:25 - 5:45	Continued Review of ELTA Supplemental Positions	Detailed review of all supplemental positions to ensure we are allocating resources appropriately.	Report from Athletic Director. Numbers of assistant coaches determined by sign-ups. Many coaches do not have enough help and pay other coaches to assist them. Freshman Lacrosse needs to be a budgeted sport.
5:45 – 6:05	Review of Fees for ELPS Facilities Usage	Cost for rental of ELPS facilities are far more than neighboring towns. Determine a better cost structure for renting facilities.	Decision to go with hourly rates. Pilot a lower hourly rate for local sports teams at Lilly B. Haynes in Spring. Expand to other schools if usage is high.

6:05 - 6:20	High School Rain Garden		<b>Tabled until next Meeting for lack of time.</b>
<b>Future Agenda Items:</b>	<b>Agenda Discussion Topic:</b>	<b>Discussion Purpose and Desired Outcome:</b>	<b>Minutes:</b>
	Ed Coastal Connections Program Financial Review	Review Coastal Connections to compare the cost to ELHS students.	Rent should be removed from the cost of a Coastal Connection student as this is not included in the cost of an ELHS student. Goal is to make the cost of Coastal Connection Students and ELHS Students to be similar (not necessarily the same).
	Capital Improvement Plan		