

East Lyme Public Schools
AAA Committee Meeting

Monday, August 21, 2017

Location: Main Office Conference Room, ELHS

5:30 p.m.

East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker

Monday, 8/21/17		<u>MINUTES</u>	
Time:	Agenda Discussion Topic:	Discussion Purpose and Desired Outcome:	Minutes:
5:15 – 5:45 p.m.	Bus Transportation Theresa Landry	Bus Transportation Review and Update.	Discussed updating the EL Bus Transportation Policy, recommendations sent to the Policy Committee to include K-4 students are met at their bus stops by a parent, guardian, designated person and or older sibling to ensure the safety of all students. Updated verbiage to reflect current needs & or State/Federal Requirements.
5:45— 6:00	Sign out and ID Procedure Across the Elementary Schools	Implementation of Elementary School ID/ Sign Out Procedures to ensure safety of all students. Updating our process while still providing a warm, welcoming, family friendly environment.	Discussed the importance & need to continue to work on the implementation of this new procedure. Considering EL has 3 elementary schools each with different layouts brings different challenges. Work will continue on strengthening efficiency and remaining consistent; however, acknowledgement of the different logistics and to further efforts to ensure safety of all students while still maintaining a warm, welcoming, family friendly environment within the elementary schools.
6:00 – 6:15	MS Before/After School Program	Update from Amy Drowne	The last several years enrollment has decreased, therefore causing revenue from the program to decline. In an effort to be fiscally responsible it was recommended that the East Lyme Public School District no longer offer this option.
	HS Graduation Requirements	Carry over Agenda Item	Carry Over Agenda Item to next meeting.
	HS Grade Point Average (GPA)	Carry over Agenda Item	Carry Over Agenda Item to next meeting.

Future Agenda Items:	Agenda Discussion Topic:	Discussion Purpose and Desired Outcome:	Minutes:
	<p>1. After School Activity Opportunities at all Three Elementary Schools</p> <p>2. Exit Interviews</p> <p>3. Colt Music Festival</p> <p>4. Centralizing Elementary School Registrations for 2018-2019</p> <p>5. Tuition Based Summer School Program Feedback</p> <p>6. Creative Playschool Tuition Based Summer School Option for the 2018-2019 School Year</p> <p>7. Creating Aligned, Cohesive Instruction/Learning Models at our Three Elementary Schools</p>	<p>1. Ensure all elementary schools are offering after school opportunities in the spring/fall.</p> <p>2. Quality Review</p> <p>3. Hosting The Colt Global Language Music Event at either the Middle School or ELHS this year. (Leslie Woods)</p> <p>4. Eliminate separate registration at each elementary school and streamline it to Central Office.</p> <p>5. Continue the tuition based summer program offering and possibly expand for the next coming summer.</p> <p>6. A tuition based summer school option for pre-school aged children was once established years ago and proved to be an incredible option for children/families in addition to being a revenue source. Looking for reestablishment of this option.</p> <p>7. Create policy to ensure all three elementary schools provide the same academic structure, behavior modification systems, models, programming and teaching tools to ensure consistency and alignment throughout the district.</p>	

	<p>8. Bus Transportation Incident Reporting</p> <p>9. Planetarium Update</p>	<p>8. Implement a formal bus transportation incident reporting procedure to ensure safety of all students. In addition, a quarterly review of incidents.</p> <p>9. Mid-year update on the Planetarium proposal from Mrs. Swan.</p>	
--	--	--	--