

EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut

"East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker."

BOE Special Meeting

Monday, June 19, 2017, 5:15 p.m.

East Lyme Board of Education Central Office

Board Members Present: Tim Hagen (Chair), Al Littlefield (Secretary), Eric Bauman, Candice Carlson, Bill Derry, Leigh Gianakos, John Kleinhans, Barbara Senges, Jaime Barr Shelburn

Board Members Absent: Jill Carini

Administrators Present: Jeffrey Newton (Superintendent), Amy Drowne (Assistant Superintendent for Curriculum, Instructional and Assessment) (left at 8:30), Kim Davis (Interim Director of Special Services), Maryanna Stevens (Director of Finance, Marketing and Growth Management)

- I. **CALL TO ORDER** – 5:34 p.m. by Chair Tim Hagen
- II. **PLEDGE OF ALLEGIANCE** – Led by Chair Tim Hagen
- III. **PUBLIC COMMENT** - None.
- IV. **DISCUSSION/ACTION ITEM**

A. Discussion re: District's Long Range Coherence Plan (Draft)

Superintendent Newton and Assistant Superintendent Amy Drowne presented the District's Long Range Coherence Plan 2017-2022 (Draft) and asked for Board input.

Long Range Coherence Plan (Draft)

The plan is a five (5) year plan with the following three (3) Strategic Goals:

1. Focusing Decisions and System Operations on Student Success
2. Collaborative Culture
3. Student-Centered Learning

Each of the goals is further broken down in the following assessments: Present State; Beginning; Progressing; and Accomplishing.

An update was provided, regarding the progress and timeline of the District Improvement Plan and the School Improvement Plans as follows:

District Improvement Plan:

- Prepared by administrators, in correlation with Long Range Plan, to be used as driver for School Improvement Plans
- Includes major revisions that reflect changing expectations in learning, instruction, technology integration, digital citizenship, and college and career readiness skills
- Includes high expectations for student growth as the primary district goal
- Will drive all district and school initiatives over the course of the year
- Will identify budget needs over the course of the year
- Will serve to refine and extend the direction of our school system to guarantee our ongoing responsiveness and success in meeting the needs of all students

School Improvement Plans:

- Prepared by school administrators and staff to show actions, persons responsible, accountability measures, and timelines

Draft Timeline for Plans:

- 06/21/17 – Administrators complete District Improvement Plan (Draft)
- Summer 2017 – School Improvement Committee Meeting(s) at building level
- 08/28/17 – District Improvement Plan (Draft) presented to ELPS staff – Supt and Asst Supt
- 08/28/17 – School Improvement Plan (Draft) presented to building staff – Building Principal
- September 2017 – Building principals finalize School Improvement Plans
- October 2017 – Building Principals present School Improvement Plans to the Superintendent and Assistant Superintendent
- November 2017 – ELPS Long Range Coherence Plan for 2017 – 2022, District Improvement Plan, and School Improvement Plans presented to BOE for approval

Review:

- District Data Team reviews District Improvement Plan four (4) times per year and communicates back out to district how we are doing

Goal:

- Accomplish all long range goals by end of Year 5

The Board thanked all involved for their work and looks forward to seeing the final plans in November.

B. Discussion/Action re: Proposed Eversource Agreement for Extension of Natural Gas Line from ELHS to Central Office

Superintendent Newton stated that \$38,000 has been earmarked for the Central Office retro of boilers for natural gas. The trench for the line would be done in early August, and with the Board's approval it will give enough time to have this completed by the beginning of the new school year. Superintendent Newton will investigate the cost saving possibilities of converting the pool and/or Flanders School at this time and future costs that may be associated to the hook up.

MOTION: Jaime Barr Shelburn moved to authorize the Superintendent to enter into a 15-year agreement with Eversource for the extension of a natural gas line from ELHS to Central Office with hubs for Flanders School and the pool for future use; Candice Carlson seconded.

VOTE: UNANIMOUS

MOTION CARRIED

C. Discussion/Action re: Proposed Adoption of EL Board of Education Budget for 2017-2018 to Include Board of Finance Directed Budget Reduction of \$225,000

- As a result of the April 3, 2017 Board of Finance directed budget reduction of \$225,000, Superintendent Newton presented a proposed list of adjustments to bring the Board of Education FY 2018 Budget to \$46,568,609 (2.38%).
- Concerns were voiced regarding reduction in paraprofessional staff, Coastal Connection Program cost per students, and replacing greeter positions at the elementary schools and middle school.
- Director of Student Services Kim Davis reviewed the process for assigning paraprofessional staff. She stated the proposed reductions are least impactful on students and staffing is appropriate to accommodate student needs.

MOTION: Barbara Senges moved to adopt the East Lyme Board of Education Budget for 2017-2018 to include the East Lyme Board of Finance directed budget reduction of \$225,000 at \$46,568,609, a 2.38% increase over the current year as presented; Al Littlefield seconded.

VOTE PRO: Tim Hagen, Al Littlefield, Barbara Senges, John Kleinhans, Eric Bauman, Bill Derry

VOTE CON: Jaime Barr Shelburn, Candice Carlson

ABSTAIN: Leigh Gianakos

MOTION CARRIED 5:2:1

V. EXECUTIVE SESSION

MOTION: Jaime Barr Shelburn moved to enter into executive session, to include the Superintendent, the Assistant Superintendent for Curriculum, Instructional and Assessment, the Director of Finance, Marketing and Growth Management, and Attorney Anne Littlefield of Shipman and Goodwin, at 7:35 for the purpose of the following discussions re: A. Attorney/Client Privileged Written Communication Pertaining to Advertising and Revenue Accounts; B. Attorney/Client Privileged Written Communication Pertaining to Creative Playschool Agreement; and C. Superintendent's Evaluation for 2016-2017; Al Littlefield seconded.

VOTE: UNANIMOUS

MOTION CARRIED

The Board exited Executive Session at 9:03 p.m.

VI. ADJOURNMENT

MOTION: Jaime Barr Shelburn moved to adjourn the meeting at 9:03 p.m.; Leigh Gianakos seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully submitted,
Al Littlefield
Albert Littlefield, Secretary
East Lyme Board of Education