

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

"East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker."

EXECUTIVE SESSION

Monday, May 8, 2017 – 5:30 p.m.

REGULAR MEETING RESUMES

Monday, May 8, 2017 – 6:00 p.m.

Room B101, East Lyme High School

MINUTES

Board Members Present: Tim Hagen (Chair), Al Littlefield (Secretary), Eric Bauman (Arrived 5:35 p.m.), Jill Carini, Candice Carlson, Bill Derry, John Kleinhans (Arrived 5:40 p.m.), Barbara Senges, Jaime Barr Shelburn

Board Members Absent: Leigh Gianakos

Administrators Present: Jeffrey Newton (Superintendent), Amy Drowne (Assistant Superintendent for Curriculum, Instructional and Assessment), Kim Davis (Interim Director of Special Services), Linda Anania (Principal, Flanders School), Melissa DeLoreto (Principal, Niantic Center School), Jeffrey Provost (Interim Principal, Lillie B. Haynes Schools), Dr. Judy DeLeeuw (Principal, East Lyme Middle School), Jason Bitgood (Assistant Principal, East Lyme Middle School), Deb Kelly (Interim Assistant Principal, East Lyme High School), Pat Lannon (Technology Director)

I. CALL TO ORDER – 5:30 p.m. by Chair Tim Hagen

A. Executive Session

MOTION: Jaime Barr Shelburn moved to enter into executive session at 5:30 p.m. for the purpose of interviewing the candidate for Middle School Principal and discussing personnel issues and to include the Superintendent and the Assistant Superintendent; Jill Carini seconded.

VOTE: UNANIMOUS

MOTION CARRIED

The Board exited Executive Session at 6:00 p.m. and regular meeting resumed at 6:03 p.m.

II. PLEDGE OF ALLEGIANCE – Led by Chair Tim Hagen and Lillie B. Haynes students, Artists in Residence Program.

East Lyme Public Schools

Viking Valor Award

Presented to

Lillie B. Haynes School

"Artist in Residence" Program

Student Presentation by: Nico Scalora, Grade 2
Erin Lambe, Grade 3

Shea Killooy - Grade 4
Patrick Malcom – Grade 4

IV. APPROVAL OF MINUTES

MOTION: Jaime Barr Shelburn moved approval of minutes of the Board of Education Regular Meeting of April 24, 2017 as presented; Jill Carini seconded.

VOTE: UNANIMOUS

MOTION CARRIED

V. SPECIAL REPORTS

- A. ELHS Student Representatives – Lily Zhong (Senior)**
- AP Exams 05/01 thru 05/12
 - Mother's Day Plant Sale 05/11& 05/12 (7:00 a.m. – 2:00 p.m.)
 - Self Defense Seminar, 05/17, ELHS Gym, \$10.00 per person, WISE Project to benefit Multiple Myeloma Cancer Foundation
 - ELHS Class of 2017 After-Graduation Party Golf Tournament at Elmridge Golf Course
 - Great East Music Festival, 05/19
 - Orchestra Concert, 05/18, 7:00 p.m.
 - Band Concert, 05/11, 7:00 p.m.
 - Choir Concert, 05/25, 7:00 p.m.
 - Student Expo, 05/22, 6:00 – 8:00 p.m.
 - Physics Class Trip to Six Flags, 05/25
 - Academic Award Night for Grades 9 and 10, 05/23
 - Academic Award Night for Grades 11 and 12, 05/30
 - Junior Prom, 05/20 at the Mystic Marriot
 - East Lyme Scholarship Association interviews in Frances W. Ewers Library, 05/15, 05/16, and 05/18, from 5:30-9:30 p.m.
 - Marine Biology 3 trip to Bermuda, 05/22 thru 05/28
- B. Selectmen's Representative – Selectman Kevin Seery**
- Welcome reception for Police Chief Mike Finklestein, Wednesday 05/10, 4:30 – 6:30 p.m. at Smarties Restaurant
 - Boardwalk 5K run on 04/23 had nearly 600 participants
 - Summer concerts at McCook's are planned under the new band shell
 - Very successful Easter egg hunt
 - East Lyme Day is to be held on 07/15
 - The revised timeframe for a new State budget is July
- C. Salem Board of Education – George Jackson**
- Awaiting State budget approval
 - Salem late bus from ELHS was cut from next year's budget
- D. Other Reporters - None.**

VI. CONSENT AGENDA

MOTION: Jaime Barr Shelburn moved to approve the Consent Agenda as presented (A. Proposed ELHS Out-of-Country Field Trip to Sicily, Italy from June 25 – July 5, 2018 and B. Proposed Donation to ELHS from Travelers in the amount of \$4,000.00 for placement in the DMV Teen Safe Driving Video Contest) as presented; Al Littlefield seconded.

VOTE: UNANIMOUS

MOTION CARRIED

VII. DISCUSSION/ACTION ITEMS

A. Personnel

1. Discussion/action re: Proposed Appointment of Middle School Principal Effective July 1, 2017

Superintendent Newton recommended the appointment of Mr. Jason Bitgood for the position of East Lyme Middle School Principal effective July 1, 2017. Mr. Bitgood is presently the Middle School 12-month Assistant Principal.

MOTION: Jaime Barr Shelburn moved to appoint Jason Bitgood to the position of 1.0 FTE East Lyme Middle School Principal effective July 1, 2017 and to authorize the Superintendent to enter into a contract agreement; Al Littlefield seconded.

VOTE: UNANIMOUS

MOTION CARRIED

B. Finance/Facilities/Community

1. Discussion re: ELPS Elementary School Alteration Projects Update

Chair Tim Hagen and Superintendent Newton updated the Board on the next steps for the elementary school alteration projects. They are currently working with Phil Russell to develop educational specifications for each of the school projects.

The Board of Selectmen will meet on May 17, 2017 to discuss the possibility of hiring an Owner's Project Manager to oversee day to day school projects and to possibly take action on the Town resolution required in the application process by the CT Department of Administrative Services, Office of School Construction Grants.

2. Discussion re: Community Relations – Gifts to School Personnel BOE Policy 1313

Superintendent Newton and the Policy Review Committee Chair Jaime Barr Shelburn presented BOE Policy 1313 – Gifts to School Personnel for full Board discussion regarding whether a maximum monetary amount should be included in the policy. Because of time constraints, Board members were asked to email their inputs to Policy Committee Chair, Jaime Barr Shelburn for further discussion at the next committee meeting.

C. Instruction

D. Policy

1. Discussion/action re: Second Reading – Proposed Review of BOE Policy 5144 Students: Discipline and Punishment

MOTION: Jaime Barr Shelburn moved to approve with no revisions BOE Policy 5144 Students: Discipline and Punishment as presented; Candice Carlson seconded.

VOTE: UNANIMOUS

MOTION CARRIED

2. Discussion/action re: Second Reading – Proposed Adoption of New BOE Policy 5144.4 Students: Physical Exercise and Discipline of Students

MOTION: Jaime Barr Shelburn moved to adopt BOE Policy 5144.4 Students: Physical Exercise and Discipline of Students as presented; Candice Carlson seconded.

VOTE: UNANIMOUS

MOTION CARRIED

3. Discussion/action re: Second Reading – Proposed Revision to BOE Policy 6141.321 Instruction: Telecommunications/Internet – Responsible Use Policy

MOTION: Jaime Barr Shelburn moved to approve revisions to BOE Policy 6141.321 Instruction: Telecommunications/Internet – Responsible Use Policy as presented; Barbara Senges seconded.

VOTE: UNANIMOUS

MOTION CARRIED

4. Discussion re: First Reading – Proposed Revision of BOE Policy 4112.5 Personnel – Certified/Non-Certified/Volunteers: Employment Check/Criminal Records Check

This item was tabled until May 22, 2017.

5. Discussion re: First Reading – Proposed Revision of BOE Policy 4118.112 Personnel – Certified/Non-Certified: Sexual Discrimination and Sexual Harassment in the Workplace

This item was tabled until May 22, 2017.

6. Discussion re: First Reading – Proposed Revision of BOE Policy 4118.113 Personnel – Certified/Non-Certified: Harassment Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990

This item was tabled until May 22, 2017

7. Discussion re: First Reading – Proposed Revision of BOE Policy 5141.4 Students: Reporting of Child Abuse

This item was tabled until May 22, 2017.

8. Discussion re: First Reading – Proposed Revision of BOE Policy 5145.5 Students: Sex Discrimination and Sexual Harassment

This item was tabled until May 22, 2017.

9. Discussion re: First Reading – Proposed Adoption of BOE Policy 6151 Instruction: Class Size

This item was tabled until May 22, 2017.

10. Discussion re: First Reading – Proposed Revision to BOE Policy 1313 Community Relations: Gifts to School Personnel

This item was referred back to the Policy Review Committee for further discussion.

E. Other

VIII. ADMINISTRATION REPORTS

- A. **Superintendent of Schools** – Mr. Jeffrey Newton had no report.
- B. **Assistant Superintendent for Curriculum, Assessment, & Instruction** – Mrs. Amy Drowne had no report.
- C. **Finance and Facilities Director** – Mrs. Maria Whalen was not present.

IX. COMMITTEE REPORTS

- A. AAA Committee
- B. FFO Committee
- C. Policy Review Committee
- D. ELPS Chinese Program ad Hoc Committee
- E. Board of Education Liaison to Board of Finance
- F. District Long Range Plan Committee

X. COMMUNICATIONS

- A. ELPS Retirement Celebration Flyer
- B. Viking Saga, Volume 49, Edition 16 dated 4/27/17

XI. NOTICES

- A. Notice of the following staffing changes for 2016/2017:
None
- B. Notice of the following staffing changes for 2017/2018:
 - 1. Appointments:
 - Daniel Bohman, 1.0 Art Teacher, MS, 08/24/17
 - Christy Bryant, 1.0 School Counselor, HS, 08/28/17
 - Peter Grant, 1.0 FTE Technology Education Teacher, MS, 08/24/17
 - Sara Nazzaro, 0.8 FTE English Teacher, HS, 08/24/17
- C. Out-of-State Field Trips:
 - 1. ELHS field trip to Canton, MA on Friday, 04/28/17 to visit Canton High School
 - 2. ELHS field trip to Boston, MA on Friday, 05/05/17 to attend the NE Scholastic Program Press Association Conference at Boston University
 - 3. ELHS field trip to New York City, NY on Monday, 05/15/17 to tour Wall Street and the 911 Memorial

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS**A. Board Comments:**

1. Jaime Barr Shelburn – Discussion re: Exit ID policy across the district

B. Future Agenda Items:

1. East Lyme Chinese Program Update – Spring 2017
2. Board Meeting Structure – Spring 2017
3. School Calendar (182 days) – BOE 04/03/17 – Spring/Summer 2017
4. ELMS Race to Space Student Presentation – 05/22/17
5. BOE Retreat – Long Range Plan and Board Goals – TBD
6. Elementary Redistricting – *Standing Item.*

XIII. PUBLIC COMMENT - None**XIV. EXECUTIVE SESSION – Not needed****XV. ADJOURNMENT**

MOTION: Jaime Barr Shelburn moved to adjourn the meeting 6:55 p.m.; Jill Carini seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully submitted,
Albert Littlefield
 Al Littlefield, Secretary
 East Lyme Board of Education