

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

"East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker."

REGULAR MEETING
Monday, April 3, 2017 – 6:00 p.m.
Room B101, East Lyme High School

MINUTES

Board Members Present: Tim Hagen (Chair), Al Littlefield (Secretary), Eric Bauman, Jill Carini (Arrived 6:09 p.m.), Candice Carlson, Bill Derry, Leigh Gianakos, Barbara Senges (Arrived 6:08 p.m.), Jaime Barr Shelburn

Board Members Absent: John Kleinhans

Administrators Present: Jeffrey Newton (Superintendent), Amy Drowne (Assistant Superintendent for Curriculum, Instructional and Assessment), Kim Davis (Interim Director of Special Services), Linda Anania (Principal, Flanders School), Pat Lannon (Technology Director)

- I. **CALL TO ORDER** – 6:04 p.m. by Chair Tim Hagen
- II. **PLEDGE OF ALLEGIANCE** – Led by Chair Tim Hagen
- III. **PUBLIC COMMENT** –

- 1. Jenine Toback (21 Willow Lane, East Lyme), President of the ELHS Class of 2017 Drug and Alcohol Free Graduation Party, asked the Board to work together by providing the committee with access to the parent and student email addresses of graduating seniors and agreeing to post committee sponsored events to the district calendar. She noted that parent participation and revenue is down from previous years, and direct contact with parents is needed to have a successful event.

IV. **APPROVAL OF MINUTES**

MOTION: Jaime Barr Shelburn moved approval of minutes of the Board of Education Regular Meeting of March 27, 2017 as presented; Barbara Senges seconded.

VOTE PRO: Al Littlefield, Eric Bauman, Candice Carlson, Bill Derry, Leigh Gianakos, Barbara Senges

ABSTAIN: Tim Hagen, Jill Carini, Jaime Barr Shelburn

MOTION CARRIED 6:3

V. **SPECIAL REPORTS**

- A. **ELHS Student Representatives** – Lily Zhong (Senior) and Conrad French (Junior) were not present.
- B. **Selectmen's Representative** – Selectwoman Rose Ann Hardy was present but there had been no Board of Selectmen meetings since our last BOE meeting.
- C. **Salem Board of Education** – Not present.
- D. **Other Reporters** - None.

Chair Tim Hagen asked to modify VII.A.2. Advertising Options for the East Lyme Athletic Complex to a Discussion/Action item. *There were no objections.*

VI. **CONSENT AGENDA** – None-

VII. DISCUSSION/ACTION ITEMS

A. Finance/Facilities/Community

1. Discussion/Action re: Proposed Graduation Date for ELHS Class of 2017

- Superintendent Newton recommended the ELHS graduation date be set for Friday, June 16, 2017 and the ELPS 2016-2017 School Calendar be adjusted to reflect Friday, June 16, 2017 as the last day of school for all ELPS students provided there are no additional school cancellations.
- This decision would provide for 180 school days for high school students and 181 school days for elementary and middle school students.
- Any additional school cancellation days that result in less the 180 school days required by CT law will be made up following the graduation date.
- The last day for teachers and paraprofessionals (teaching assistants and instructional aides) will be Monday, June 19, 2017.

Following discussion regarding the reasons for shortening the calendar to less than 182 school days, the Board supported the Superintendent's recommendation and added the school calendar as a future agenda topic.

MOTION: Al Littlefield moved to set the graduation date for the ELHS Class of 2017 as Friday, June 16, 2017 and to adjust the 2016-2017 ELPS Calendar to reflect Friday, June 16, 2017 as the last day of school for all ELPS students; providing 180 school days for high school students and 181 school days for elementary and middle school students. Any additional school cancellation days that result in less than 180 school days will be made up following the graduation date; Candice Carlson seconded.

VOTE: UNANIMOUS

MOTION CARRIED

2. Discussion/Action re: Advertising Options for the East Lyme Athletic Complex

- As requested by the Policy Review Committee, the Board continued review and discussion regarding EL BOE Policy and Regulation 1325, Community Relations – Advertising and Promotion and Commercial Activities and Policy 1360 – Naming School and Facilities and advertising options for the East Lyme Athletic Complex.
- Chair Tim Hagen posed the question that if the Board is approached by entities to entertain offers and bids for advertising, is this something the Board should seriously consider?
- If not, he encouraged the Board to discontinue further discussion on the matter. Several members spoke on the importance of taking a proactive approach to create revenue.
- Further discussion ensued and concerns were voiced regarding the responsibility of and lack of funding plans for the turf field replacement project (approximately \$400,000 in 10 years) and advertising criteria and guidelines (i.e., placement of advertising logos), legal issues.
- Board members unanimously agreed they were not interested in renaming facilities.

Chair Tim Hagen and Superintendent Newton will research the history of the turf field agreement, have a dialogue with the Board of Finance, seek legal advice on how best to advance this, and place the topic on the next BOE agenda.

3. Discussion re: Alteration Project Update for the Three East Lyme Elementary Schools

- Chair Tim Hagen announced the alteration project for all three elementary schools is moving forward thanks to a successful Town Referendum on March 28, 2017.
- The Design Steering Committee will meet on Thursday, April 6, 4:00 p.m. at Central Office to discuss next steps.

- Superintendent Newton distributed the final project timeline through referendum and will continue to update the draft project timeline that follows referendum.
- Chair Tim Hagen volunteered to serve as the BOE Liaison to the Town Building Committee.

B. Instruction**C. Personnel****D. Policy****E. Other****VIII. ADMINISTRATION REPORTS**

- A. **Superintendent of Schools** – *Mr. Jeffrey Newton had no report.*
- B. **Assistant Superintendent for Curriculum, Assessment, & Instruction** – *Mrs. Amy Drowne was not present.*
- C. **Finance and Facilities Director** – *Mrs. Maria Whalen had no report.*

IX. COMMITTEE REPORTS

- A. AAA Committee
- B. FFO Committee
- C. Policy Review Committee
- D. ELPS Chinese Program ad Hoc Committee
- E. Board of Education Liaison to Board of Finance
- F. District Long Range Plan Committee

X. COMMUNICATIONS - None**XI. NOTICES****A. Notice of the following 2016/2017 staffing changes:****1. Appointments:**

- Peg Bobrowski, 1.0 FTE Library Media Specialist Long-Term Substitute, HA, 03/07/17-06/16/17

2. Resignations:

- Janet Klos, 0.05 FTE After School Greeter, FL, 12/01/16

3. Supplementals:

- Michael Abate, Men's Tennis Assistant Coach, HS*
- Sara Bennett, Girls' Outdoor Track (.5), Assistant Coach, HS*
- Ben Donatello, Boys' Outdoor Track Assistant Coach, HS*
- Sal Fiorillo, Boys' Lacrosse Assistant Coach, HS*
- Maryann Foley, Women's Tennis Assistant Coach, HS*
- Sam Harfenist, Boys' Outdoor Track Volunteer Coach, HS
- Steve Hargis, Boys Outdoor Track Head Coach, HS
- Katie Lima, Girls' Outdoor Track Assistant Coach (.5), HS
- Rob Peitzsch, Boys' Lacrosse Volunteer Coach, HS*
- Carl Reichard, Girls' Outdoor Track Head Coach, HS
- Phillip Schneider, Women's Lacrosse Head Coach, HS*
- Pete Sepko, Girls' Outdoor Track Assistant Coach, HS*
- Susan Welschock, Men's Tennis Head Coach, HS*
- Gary Wight, Boys' Lacrosse Head Coach, HS
- Sarah Woods, Women's Lacrosse Assistant Coach, HS*
- Laurie Zrenda, Women's Tennis Head Coach, HS*

*Indicates he/she is not a member of the ELPS professional staff

B. Out-of-State Field Trips: *None at this time.*

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS**A. Board Comments:** None**B. Future Agenda Items:**

1. Advertising Options – BOE 04/03/17 – 04/24/17
2. Elementary Redistricting – Eric Bauman 03/13/17 – Tentative 04/24/17
3. Creative Playschool MOU for 2017/2018 – FFO 04/24/17
4. Race to Space Student Presentation (MS) – 04/24/17
5. Board Meeting Structure – Spring 2017
6. East Lyme Chinese Program Update – Spring 2017
7. School Calendar (182 days) – BOE 04/03/17 – Spring/Summer 2017

XIII. PUBLIC COMMENT – None**XIV. EXECUTIVE SESSION** – was not needed**XV. ADJOURNMENT****MOTION:** Al Littlefield moved to adjourn the meeting 7:30 p.m.; Candice Carlson seconded.**VOTE: UNANIMOUS****MOTION CARRIED**

Respectfully submitted,

Albert Littlefield

Al Littlefield, Secretary

East Lyme Board of Education