

**COOPERATIVE COMMITTEE MEETING
(Salem Board of Education/East Lyme Board of Education)**

January 30, 2017 – 6:00 p.m.

East Lyme High School
INTV Room (B101)

Salem Board Members Present: Mary Ann Pudimat (Vice-Chair), Pamela Munro (Secretary), Phil Teixeira (Treasurer), Jennifer D'Auito, Sarah Bernhardson, George Jackson

Salem Board Members Excused: Samuel Rindell, Michael J. Siebert (Chair), John Trusler

Salem Administrators Present: Joseph Onofrio II (Superintendent), Kim Gadaree (Business Manager), Donna Gittleman (Special Services Director)

East Lyme Board Members Present: Tim Hagen (Chair), Al Littlefield (Secretary), Eric Bauman, Jill Carini, Candice Carlson, Bill Derry, Leigh Gianakos, Barbara Senges

East Lyme Board Members Excused: John Kleinhans, Jamie Barr Shelburn

East Lyme Administrators Present: Jeffrey Newton (Superintendent), Amy Drowne (Assistant Superintendent), Maria Whalen (Finance and Facilities Director), Nancy Burdick (Business Supervisor), Mike Susi (HS Principal)

I. Call to Order:

The meeting was called to order by Joint Chairs Mary Ann Pudimat and Tim Hagen at 6:03 p.m.

II. Pledge of Allegiance – Led by Mary Ann Pudimat and Tim Hagen

III. Public Comment – None

East Lyme Chair, Tim Hagen provided a brief refresher of the process for the conduct of this Cooperative Committee meeting.

IV. Approval of Minutes

MOTION: Mary Ann Pudimat moved to approve the minutes of the May 16, 2016 East Lyme/Salem Cooperative Meeting; Jill Carini seconded.

VOTE: Unanimous

MOTION CARRIED

V. Discussion/Action Items

A. Discussion/Action re: Review Reconciliation of Salem Tuition Rates for FY 2015-2016

- Superintendent Newton reviewed the tuition reconciliation calculation process.
 - Calculation results were reported as an underpayment by Salem of \$55,120.15 for FY 2015-2016.
 - Calculations have been audited and were recommended for approval.
 - Underpayment will be paid in ten (10) equal payments during FY 2017-2018.
- The tuition reconciliation reflected an underpayment by Salem of \$77,721.22 less than the underpayment the previous year.
- The Salem Board thanked Superintendent Newton for providing a comprehensive packet of information.

MOTION: George Jackson moved to approve the reconciliation Salem tuition rates for 2015-2016 as follows:

- 1) Salem Base Tuition Rate: \$11,916.85
- 2) High School Special Education Per Pupil Base Rate: \$18,969.96
- 3) Total Premium Tuition Rate: \$30,957.31

A total underpayment by Salem of \$55,120.15 (*as presented*)

Eric Bauman seconded.

VOTE: Unanimous

MOTION CARRIED

B. Discussion/Action re: Proposed Salem Tuition Rates for 2017-2018

East Lyme Superintendent of Schools Jeffrey Newton took members step-by-step through the calculation process used to determine the proposed Salem tuition rates for 2017-2018. Kim Gadaree, Salem Business Manager, commented that Salem did receive the audited numbers in advance of the meeting.

MOTION: Al Littlefield moved to approve the Salem Tuition Rates for 2017-2018 as follows: 1) Base Tuition Rate: \$12,585.20, 2) High School Special Education Per Pupil Base Rate: \$19,918.46, and 3) Premium Tuition Rate: \$32,503.65 (*as presented*), George Jackson seconded.

VOTE: Unanimous

MOTION CARRIED

C. Update and Discussion re: ELPS District's Long Range Plan

East Lyme Superintendent Jeff Newton gave a brief update on work being done to develop the district's long range plan and noted that Salem Superintendent Joe Onofrio has attending the meetings. The committee is in the final stages of assembling the data component. The final report and plan is expected to be forwarded to the Board of Education in February, at which time East Lyme will be happy to share the plan with Salem. Salem expects to begin its long range plan this spring. East Lyme Assistant Superintendent Amy Drowne reported that the committee is focusing on joining the three elementary schools together as they have previously operated independently of each other. The proposed Alteration Project for East Lyme elementary schools will tie in with the plan.

D. Update and Discussion re: Proposed Alteration Project for East Lyme Elementary Schools

East Lyme Superintendent Jeff Newton updated the Salem Board on the history of the two to three school elementary decision and the proposed \$35,825,240 alteration project plans. The packet has been forwarded to the Board of Selectmen for review, then to the Board of Finance, and a town referendum is planned for March 2017. Both districts noted a rise in Kindergarten enrollment this year.

E. Update and Discussion re: ELPS Superintendent's Proposed Budget for FY 2017-2018

East Lyme Superintendent Jeff Newton informed the Salem Board that his proposed budget for FY 2017-2018 is at \$46,793,609 reflecting a 2.88% increase over the current year's budget. Salary and benefits equal 79.40% of the proposed budget and 94.30% of the total budget increase. A public hearing is scheduled for 7:00 p.m. tonight and a special meeting will follow for possible action. The Salem Board of Education reported a 2.63% increase over the current year's budget.

VI. Future Agenda Items

- A. The next meeting Salem/East Lyme Cooperative Meeting is scheduled for May 15, 2017 in Salem.
1. What is the formula to determine the number of students when calculating the proposed Salem tuition rates?
 2. ELHS student capacity?
 3. Update on EL Long Range Plan
 4. Presentation from Finance Director's as to possible cost savings measures to include purchase of supplies, shared services, software opportunities, and negotiating better rates for contracts and services
 5. Review results of the number of students on the ED01 and as shown on the Reconciliation Worksheet (227 vs 211).

VII. Adjournment

MOTION: George Jackson moved to adjourn the meeting 7:00 p.m.; Eric Bauman seconded.

VOTE: Unanimous

MOTION CARRIED

Respectfully submitted,
Albert Littlefield
Albert Littlefield, Secretary
East Lyme Board of Education