

**POLICY REVIEW COMMITTEE MINUTES**  
**February 27, 2017**

*East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker.*

Board of Education Members Present: Jaime Barr Shelburn (Chair), Tim Hagen, Barbara Senges

Administrators Present: Jeffrey Newton (Superintendent), Amy Drowne (Assistant Superintendent for Curriculum, Instruction and Assessment), Michael Susi (ELHS Principal)

Others Present: Leigh Gianakos (BOE Member)

Meeting Time: 6:00-7:00 PM

**1. Shipman & Goodwin Plan for Policy Updates**

- The committee reviewed the listing of suggested policies to review and/or adopt from Shipman & Goodwin. It was noted that the committee has been in the process of addressing most of these policies and hopes to complete those remaining on the list by the end of the school year.

**2. BOE 6141.321 Technology and Instruction**

- These suggested revisions were brought back to the Policy Committee for a final review before going to the Board of Education for a first reading on March 13, 2017. The changes on this policy focus on digital citizenship for both students and staff. The individual Acceptable Use Policy/Agreement for students and staff have been combined into one agreement.

**3. BOE Policy 5144 Students: Discipline/Punishment**

- This Policy will be brought to the Board of Education for a review on March 13, 2017 with no revisions. The suggested regulation revisions by Shipmen & Goodwin will be implemented.

**4. New Policy 5144.4 Students: Physical Exercise and Discipline of Students**

- These suggested revisions were brought back to the Policy Committee for a final review before going to the Board of Education for a first reading on March 13, 2017.

**5. BOE Policy 1313 Community Relations: Gifts to School Personnel**

- The Policy Committee compared this policy with the Town of East Lyme Ethic's Ordinance regarding the acceptance of gifts and possibly implementing a monetary limit. The committee would like to check the policies of other area school districts on accepting gifts before making any revisions.

**6. BOE Policy 1360 Community Relations: Naming Schools and School Facilities**

- The Policy Committee discussed the suggestion and possible ramifications of leasing names of fields, uniforms, and possibly buildings for a large fee to raise funds for future field maintenance. After discussion, the committee felt that advertising and promotion (Policy 1325) is better suited to raise funds rather than naming of schools and

facilities. This Policy will possibly come back to the policy committee after discussion at the Board of Education level for a review with no revisions on March 13, 2017.

**7. BOE Policy 1325 Community Relations: Advertising and Promotions and Commercial Activities**

- The Policy Committee discussed promoting advertising as a means for fund raising. Amy Drowne reported that there is a possibility that GE will provide the science department with educational resources which would be in line with this current policy. This Policy will be brought to the Board of Education for a review with no revisions March 13, 2017.

**8. BOE Policy 5145.5 Students: Exploitation: Sexual Harassment**

- The current BOE policy will be revised with the suggested Shipman & Goodwin policy and be brought back to the Policy Committee for review.

**9. BOE Policy 5141.4 Students: Child Abuse and Neglect**

- The Policy Committee asked that the Administrators review this policy and review with their faculty and bring any suggested revisions back to the committee for review.

Respectfully submitted by  
Jaime Barr Shelburn  
Policy Committee Chair