

**POLICY REVIEW COMMITTEE MINUTES**  
**January 9, 2017**

*East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker.*

Board of Education Members Present: Jaime Barr Shelburn (Chair), Tim Hagen, Barbara Senges

Administrators Present: Jeffrey Newton (Superintendent), Amy Drowne (Assistant Superintendent for Curriculum, Instruction and Assessment), Michael Susi (ELHS Principal)

Meeting Time: 6:00-7:00 PM

**1. BOE Policy 6141.321 Instruction: Technology and Instruction**

- Assistant Superintendent Amy Drowne informed the committee that due to the full rollout of the Google Docs pilot program at ELHS, each high school student will need to be issued a district email account. The current BOE Technology and Instruction policy will need to be revised to protect the BOE, the district, administrators, and teachers if student discourse through Google Docs become inappropriate. Once student emails are created, parents can be invited to have access to their child's account. Dr. Deleeuw, ELMS Principal, will research the need for middle school students to use Google Docs and inform the committee of their decision. Elementary students will not be using Google Docs.

**2. BOE Policy 5131 Students: Conduct**

- The committee reviewed the suggested revisions to BOE Policy 5131 Students: Conduct and recommends that the revised policy be presented to the Board of Education for a first reading on January 23, 2017.

**3. BOE Policy 5144 Students: Discipline/Punishment**

- Superintendent Jeffrey Newton encouraged two separate, comprehensive, BOE policies on Discipline/Punishment and Suspension/Expulsion Due Process. No revisions are necessary for the current BOE Policy 5114: Students Suspension/Expulsion Due Process, but both policies will need to be reviewed to make sure there are no discrepancies. Before any revisions are made to the current BOE Policy 5144 Students: Discipline/ Punishment, the building principals will be asked to review the Shipman & Goodwin's suggested discipline/punishment policy, specifically the sections regarding the actions leading to disciplinary action, including removal from class.

**4. New Policy 5144.4 Students: Physical Exercise and Discipline of Students**

- The committee reviewed CABE's suggested 5144.4 Students: Physical Exercise and Discipline of Students policy and requested that the building principals review the suggested policy before it is brought to the BOE for a first reading. The committee suggested changing the term "regular day" to "school day".

Respectfully submitted by  
Jaime Barr Shelburn  
Policy Committee Chair