

POLICY REVIEW COMMITTEE MINUTES
September 26, 2016

East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker.

Board of Education Members Present: Jaime Barr Shelburn (Chair), Tim Hagen, Barbara Senges

Administrators Present: Jeffrey Newton (Superintendent), Amy Drowne (Assistant Superintendent for Curriculum, Instruction and Assessment)

ELPS Staff Present: Rose Ann Hardy (*ELHS Teacher*)

Meeting Time: 5:00 – 6:00 P.M.

1. Series 5000 Assessment

The Superintendent, Assistant Superintendent and Policy Committee reviewed the ELBOE Series 5000 Policies and Regulations prior the meeting. Assistant Superintendent Amy Drowne distributed the July 2016 CABA Required Policies listing highlighting the required policies in the 5000 series that have either not been reviewed recently or have not yet been adopted by the BOE. The Policy Committee will begin reviewing and/or implementing these highlighted policies, beginning with those that have not yet been adopted. The Policy Committee will review and recommend BOE adoption of policies only. The Superintendent will write and approve regulations if required.

2. Statewide K-12 Sexual Assault and Abuse Prevention & Awareness Program

Assistant Superintendent Amy Drowne distributed the State of Connecticut Alliance to End Sexual Violence mandate that is due October 1, 2016. Assistant Superintendent Drowne has compiled a group of staff that has met to review the mandate and who will be performing curriculum crosswalks to identify any gap areas. They will be meeting again in three weeks. The Southeastern Connecticut Crises Center attended the first meeting to share information on the new mandate and will provide us with sample modules to implement if needed.

3. New Policy: 6151 Class Size

Draft Policy 6151 Class Size and selected samples from other districts were reviewed. Suggested revisions were made and will be brought back to the Policy Committee to review at their next meeting.

4. Revised Policy & Regulation: 6161 Equipment, Books, Materials

The Policy Committee discussed the numerous supplemental materials, other than text books, that are being used by the majority of teachers and students which need to be vetted and the process of doing so included in this policy and regulation. As of October 1, 2016, student data privacy regulations mandate that contracts be issued for each computer application being used by students to protect their data privacy. The Education Commission is reviewing this mandate due to the complication of implementation.

Respectfully submitted by
Jaime Barr Shelburn
Policy Committee Chair

