

**East Lyme Board of Education - East Lyme, Connecticut  
Chinese Program ad Hoc Committee  
Meeting Minutes**

**MEETING DATE:** Monday, June, 13, 2016, 5:20<sup>PM</sup>

**LOCATION:** Main Conference Room, East Lyme High School

**ATTENDEES:** Al Littlefield, Jill Carini, Jeff Newton (Superintendent), Mike Susi (Principal, East Lyme High School), Dr. Judy DeLeeuw (Principal, East Lyme Middle School), Maria Whalen (Director of Business and Facilities)

**Call to Order** - The meeting was called to order at 5:20 p.m..

**DISCUSSION ITEMS**

**1. Review of Agreement Between Xiang High School, East Lyme High School, and SPIRAL International LLC for 2016-2017 School Year**

- Superintendent Newton presented the Memorandum of Understanding -- 2016-2017 Spiral Agreement. The only changes from the prior agreement was to set the Chinese student count to "up to 10 students" with the intent of having the students be presently 8th grade students who will be spending their Freshman year at East Lyme High School.
- Principal Susi indicated that because Freshman year is considered a "transition year" (from Middle School to High School); it is anticipated that this will be a year in which the Chinese students will have a more involved year (considering that Seniors in High School are much more involved in college preparation).
- For the 2016-2017 year, the Chinese student tuition increase to \$19,000 and will cover one 0.5 FTE English as a Second Language (ESL) teacher.
- For the 2016-2017 year, the per Diem paid last year to East Lyme teachers and administrators will be decreased or eliminated in some cases.
- Maria Whalen (Director of Business and Facilities), indicated that the complete Chinese Program financials will be presented to the Finance, Facilities, and Operations (FFO) Committee and then to the full Board.
- It was the consensus of the Ad Hoc Committee that the Memorandum of Understanding -- 2016-2017 Spiral Agreement be forwarded to the full Board for discussion and action.

**2. East Lyme Middle School Student Visitors to China**

- Dr. Judy DeLeeuw discussed the upcoming program for 15 East Lyme Middle School students (7th Graders) to travel to China from October 27 through November 4, 2016. The contingent will be comprised of 15 students, 4 parent chaperones, 3 East Lyme Middle School teachers, and Dr. DeLeeuw.
- The students will have some sight-seeing time in Beijing but the primary focus will be the classroom experience and instruction at the school in Guangzhou. The instruction will be an expansion of the experiences that the Middle School students are presently having through their shared, ELMS-China on-line learning. The program will encompass Language Arts, Math, Social Studies, and Science and the project/experience will begins at East Lyme Middle School (with their Guangzhou counterparts) and finish up in Guangzhou at the school with the Chinese students.

**3. Adjournment** - The meeting was adjourned at 5:55 p.m.

Respectfully Submitted,  
*Albert L. Littlefield and Jill Carini*