

**POLICY REVIEW COMMITTEE**

**Minutes**

**May 23, 2016**

Board of Education Members Present: Jaime Barr Shelburn (Chair), Tim Hagen, Barbara Senges

Administrators Present: Jeffrey Newton (Superintendent) and Donna Gittleman (Asst. Superintendent of

Meeting Time: 5:00-5:56 PM

The Policy Committee reviewed the following policies:

**6151 BOE Class Size (New Policy)**

Discussion on this new policy will be tabled until the fall of 2016. It was noted that the Board of Education is committed to appropriate class sizes and guidelines are required. The class size policy should be comprehensive for all grade levels.

**5114 BOE Policy & Regulation: Suspension and Expulsion for Students in Preschool and Grades Kindergarten to Two (Revisions)**

Jeff Newton will clarify with the attorney the language pertaining to expulsion of a preschool student. If no further edits are required after his discussion with the attorney, the policy and regulation is ready to go to the Board of Education as a first reading.

**5141.25 BOE Policy & Regulation: Students with Special Health Care Needs: Food Allergies and/or Glycogen Storage Disease (New)**

Beginning discussion of this new policy and regulation included the following:

- The policy and regulation should be global for all allergies and storage diseases.
- A review of CT State Statute 10-212c for glycogen storage is required.
- The Board of Education will designate how many staff members should be trained annually to administer an epipen when a nurse is unavailable.
- Jeff Newton will verify if transportation personnel receive training and if they carry epipens on the bus.
- Check with Shipman and Goodwin regarding their guidelines for administering epipens and storage.
- Limit the use of 504 plans and use individual health plans instead which can be monitored by the nursing staff.

**Additional Future Items:**

- 5145.53 Transgender and Gender Non-Conforming Youth

The next Policy Committee meeting will be held on Monday, June 27, 2016.

Respectfully submitted by Jaime Barr Shelburn, Policy Committee Chair