EAST LYME BOARD OF EDUCATION East Lyme, Connecticut

REGULAR MEETING Monday, February 22, 2016 6:00 p.m.

Room B101, East Lyme High School

MINUTES

Board Members Present: Tim Hagen (Chair), Al Littlefield (Secretary), Eric Bauman,

Jill Carini, Candice Carlson (arrived at 6:33), Bill Derry, John Kleinhans, Marlene Nickerson, Barbara Senges, Jaime Barr

Shelburn

Board Members Absent: None

Administrators Present: Jeffrey Newton (Superintendent), Donna Gittleman (Interim

Assistant Superintendent for Special Education and Pupil Personnel), Dr. Karen Costello (Administrator for Program Improvement), Dr. Judy DeLeeuw (Principal, East Lyme Middle School), Mike Susi (Principal, East Lyme High School), Maria Whalen (Director of Business and Facilities), Nancy Burdick (Business Supervisor), Pat Lannon (Technology Director)

- I. CALL TO ORDER 6:00 p.m. by Chair Tim Hagen
- II. <u>EXECUTIVE SESSION</u> (Room B100)

MOTION: Jamie Barr Shelburn moved to enter into executive session at 6:00 p.m. and to include the Superintendent to discuss legal issues; Jill Carini seconded.

VOTE: UNANIMOUS

MOTION CARRIED

The Board exited Executive Session at 7:09 p.m. and Board meeting resumed (Room B101).

- III. PLEDGE OF ALLEGIANCE Led by Chair Tim Hagen
- IV. PUBLIC COMMENT None
- V. APPROVAL OF MINUTES

MOTION: Jaime Barr Shelburn moved approval of minutes of the Board of Education February 1, 2016 Regular Meeting as presented; Candice Carlson seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: Jaime Barr Shelburn moved to approval of minutes of the Board of Education February 18, 2016 Public Hearing; Candice Carlson seconded.

VOTE PRO: Tim Hagen (Chair), Al Littlefield (Secretary), Eric Bauman, Candice Carlson, Bill Derry, John Kleinhans, Barbara Senges, Jaime Barr Shelburn

ABSTAIN: Jill Carini, Marlene Nickerson

MOTION CARRIED 8:2

MOTION: Jamie Barr Shelburn moved to approval of minutes of the Board of Education February 18, 2016 Committee of the Whole Meeting; Barbara Senges seconded.

VOTE PRO: Tim Hagen (Chair), Al Littlefield (Secretary), Eric Bauman, Jill Carini, Candice Carlson, Bill Derry, John Kleinhans, Barbara Senges, Jaime Barr Shelburn

ABSTAIN: Marlene Nickerson MOTION CARRIED 9:1

VI. SPECIAL REPORTS

- A. Students' Representative Lily Zhong and Matt Spang
 - 1. Senior Class trip is May 19 to Brownstone Park
 - 2. French students traveled to Quebec and Spanish students on trip to Barcelona
 - 3. Stonington HS music exchange trip to East Lyme
 - 4. Various athletic recognitions
- B. Selectmen's Representative was not present.
- C. Salem Board of Education was not present.
- D. Other Reporters

VII. CONSENT AGENDA

MOTION: Jaime Barr Shelburn moved approval of the Consent Agenda (A. Proposed Niantic Center School After School Activities Program for Winter 2016) as presented; Barbara Senges seconded.

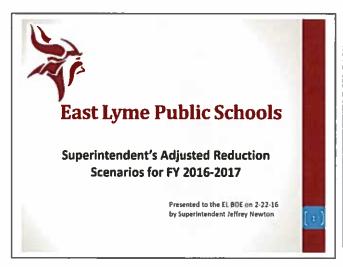
VOTE: UNANIMOUS

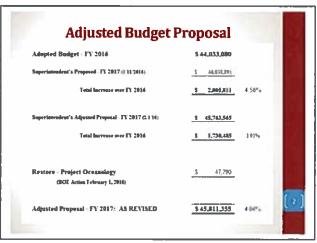
MOTION CARRIED

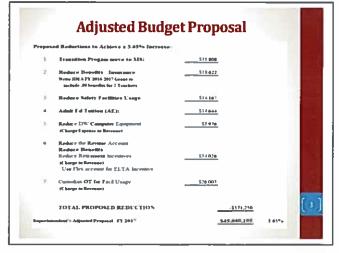
VIII. <u>DISCUSSION/ACTION ITEMS</u>

- A. Finance/Facilities/Community
 - 1. <u>Discussion/action re: Proposed Adoption of ELPS Budget for 2016-2017</u>

At the Board's request, Superintendent Newton presented adjusted reduction scenarios for the FY 2016-2017 budget based on the February 18 Budget Workshop and the Board's consensus not to increase class sizes and compromise instruction:







1	BOE Lepil Services	\$5,000		b
,	DW-Summer School SPED Salary	220.000		1
10	DW-Maintenance Eliminate Budgeted Shed	\$5,500		
н	Reduce Turism Reinbursement - Non-Certifies	\$10,000		
	TOTAL PROPOSED REDUCTION	-\$40,50	<u>0</u>	
Superintendend's Adjusted Proposal - FY 2017		\$45,599,600	5 350%	[

A breakdown of student enrollment by school and grade was provided. It was noted that district wide enrollment is up 35 students from the NESDEC projection for the 2015-2016 school year. The Board thanked Superintendent Newton and the Administrative Staff for doing a great job.

MOTION: Eric Bauman moved to adopt the FY 2016-2017 budget for East Lyme Public School in the amount of \$45,599,605.00, an increase of 3.56% over the current year's budget, as presented; Candice Carlson seconded.

VOTE: UNANIMOUS

MOTION CARRIED

2. <u>Discussion re: Elementary School Building Project Update</u>

- Superintendent Newton reported that the collaborative meeting regarding the
 elementary school building projects consisting of two members of the BOE,
 BOS and BOF, the Design Steering Committee, and the building principals will
 meet again on Thursday, February 25. Discussion continues with LEARN.
 More information will be provided at the next Board meeting.
- B. Instruction
- C. Personnel
- D. Policy
- E. Other

IX. ADMINISTRATION REPORTS

- A. Superintendent of Schools Mr. Jeffrey Newton had no report.
- B. Interim Assistant Superintendent of Schools Ms. Donna Gittleman had no report.
- C. Business/Facilities Director Maria Whalen had no report.

X. COMMITTEE REPORTS

- A. AAA Committee
- B. FFO Committee
- C. Policy Review Committee Minutes of 1/25/16 and oral report of 2/22/16 meeting
- D. ELPS Chinese Program Ad hoc Committee Next meeting is 3/14/16
- E. BOE Liaison to BOF Schedule

XI. <u>COMMUNICATIONS</u>

XII. NOTICES

- A. Notice of the following 2015/2016 staffing changes:
 - 1. Appointments
 - Margaret Bobrowski, 1.0 Grade 4 Long-Term Substitute Teacher, HA, on or about 02/23/16-4/27/16
 - Sean Chmielewski, 0.10 FTE Health/PE Teacher, Coastal Connections, 2/17/16
 - Lisa DeGraff, 1.0 FTE Instructional Aide, DW @ MS, 02/4/16
 - 2. Reassignments
 - 3. Increases/Decreases in FTE
 - Joann Shugrue, temporary reduction from 1.0 to 0.8 FTE Instructional Aide, NC, 02/15/16
 - Laura Tanner, to 1.0 FTE Instructional Aide (1:1) DW @ MS add .10 FTE Before School Aide, MS, 01/28/16
 - 4. Student Teachers
 - SCSU student teacher Katlyn Foster with Special Education teacher Vita Rose, HS, 03/14/16 – 05/6/16
- **B.** Notice of out-of-state field trips:
 - ELHS students to Providence, RI to attend the Construction Careers Expo on Friday, 03/18/16
 - 2. ELHS students to Agawam, MA to visit Six Flags New England on Friday, 05/13/16

XIII. BOARD COMMENTS/FUTURE AGENDA ITEMS

A. Board Comments

 Candice Carlson commented that the Grades 5 to 12 district-wide collaborative music concert with Salem students at East Lyme Middle School was fantastic. Approximately 275 students participated.

B. Future Agenda Items:

- 1. Summer School Program/Camp Candice Carlson To be scheduled
- 2. East Lyme Chinese Program Update Monthly
- 3. Field Trip Discussion To be scheduled
- 4. Elementary and Middle School Period Updates from Students To be scheduled
- 5. Short-Term Savings Ideas 02/22/16
- 6. Long-Term Savings Ideas To be scheduled
- 7. New East Lyme-Spiral (Chinese Program) Memorandum of Understanding (MOU) to be presented to the ad Hoc Committee and then to the entire Board March 14
- 8. Using Technology to Advance Curriculum Eric Bauman To be scheduled
- 9. Revenue Account Review Al Littlefield Presented to FFO To be scheduled
- 10. Comprehensive Review of Coastal Connections Program Tim Hagen *To be scheduled.*
- 11. Position Paper Understanding of PreK-12 Class Sizes Across the District To be presented to the AAA Committee *To be scheduled*

XIV. PUBLIC COMMENT - None

The Board took a short break at 7:42 p.m.

XV. EXECUTIVE SESSION

MOTION: Jamie Barr Shelburn moved to enter into executive session at 7:45 p.m. and to include the Superintendent, the Assistant Superintendent, and the Business/Facilities Director to discuss personnel issues; Al Littlefield seconded.

VOTE: UNANIMOUS

MOTION CARRIED

The Board exited Executive Session at 8:41p.m.

XVI. ADJOURNMENT

MOTION: Jamie Barr Shelburn moved to adjourn the meeting at 8:42 p.m.; Barbara Senges seconded.

VOTE: UNANIMOUS MOTION CARRIED

Respectfully submitted,

Albert Littlefield

Albert Littlefield, Secretary

East Lyme Board of Education