

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

"East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker."

**REGULAR MEETING
Monday, November 7, 2016 – 7:00 p.m.
Room B101, East Lyme High School**

MINUTES

Board Members Present: Tim Hagen (Chair), Al Littlefield (Secretary), Eric Bauman, Jill Carini, Bill Derry, John Kleinhans, Marlene Nickerson, Barbara Senges, Jaime Barr Shelburn

Board Members Absent: Candice Carlson

Administrators Present: Jeffrey Newton (Superintendent), Amy Drowne (Assistant Superintendent for Curriculum, Instructional and Assessment), Kim Davis (Interim Director of Special Services), Linda Anania (Principal, Flanders School), Melissa DeLoreto (Principal, Lillie B. Haynes School), Jeff Provost (Interim Principal, Niantic Center School), Mike Susi (Principal, East Lyme High School), Pat Lannon (Technology Director)

- I. **CALL TO ORDER** – 7:05 p.m. by Chair Tim Hagen
- II. **PLEDGE OF ALLEGIANCE** – Led by Chair Tim Hagen
- III. **PUBLIC COMMENT** - None
- IV. **APPROVAL OF MINUTES**

MOTION: Jaime Barr Shelburn moved approval of minutes of the Board of Education October 24, 2016 Regular Meeting as presented; Barbara Senges seconded.

VOTE PRO: Tim Hagen (Chair), Al Littlefield (Secretary), Eric Bauman, Candice Carlson, Bill Derry, John Kleinhans, Marlene Nickerson, Barbara Senges, Jaime Barr Shelburn

ABSTAIN: Jill Carini

MOTION CARRIED 6:3

V. SPECIAL REPORTS

- A. **ELHS Student Representatives** – Lily Zhong (Gr 12) and Conrad French (Gr 11)
 - Gemma Moran Food Drive – *Shut Out Hunger*
 - National Honor Society Food Drive – 6 car trunk loads to Care and Share
 - Eastern Regionals will be held at Killingly High School
 - Powder Puff Football Game, 11/23/16, Junior girls vs. Senior girls
 - Veterans Day Activities, 11/11/16 8:45 a.m., ELHS. All Veterans Welcome!
 - Girls' Soccer, Diving, Volleyball – ECC Champs
 - Sophomores won Spirit Week
 - Upcoming Broadway field trip and CIAC Sportsmanship Conference
 - Leo Club sponsored Pasta Supper at EL Senior Center last week was very successful
 - French National Honor Society French Week fundraiser to benefit victims of Hurricane Matthew

- B. Selectmen's Representative – Selectman Marc Salerno
 - BOS unanimously approved an ordinance for an independent police force in town
 - Grant approved for LED lights in town
 - Improvements to Romanga and Roxbury Roads
 - Building at the end of Pennsylvania Avenue will be demolished in the Nov-Dec timeframe
- C. Salem Board of Education – not present
- D. Other Reporters -- None

VI. **CONSENT AGENDA** - None

VII. **DISCUSSION/ACTION ITEMS**

A. **Finance/Facilities/Community**

1. **Discussion re: Update on Elementary School Projects**

Superintendent Newton reported that the Design Steering Committee met last week to review the costs associated with basic renovations needed at Flanders, Lillie B. Haynes, and Niantic Center Schools. A punch list of additional needs will be developed for all three schools.

A BOE Committee of the Whole Meeting is scheduled for Thursday, November 10, 6:00 p.m. in Room B101, ELHS. Dr. Don Kennedy of NESDEC will provide updated enrollment projects and Al Jacunski will provide updated elementary facility information. The meeting will be televised.

2. **Discussion re: Elementary Level Redistricting Option for the 2017/2018 School Year**

Superintendent Jeff Newton walked the Board through preliminary information pertaining to the redistricting option for K-4 elementary students for the 2017/2018 school year.

Board members were supportive of the formation of a committee to further investigate this option. Membership will consist of two Board members, Superintendent Newton, Finance and Facilities Director Maria Whalen, an ELTA representative, the three elementary principals, two staff members, two parents from each elementary school, and representative of First Student (bus company).

Suggestions included equalizing student enrollment among the three elementary schools while allowing for growth in new housing development areas (e.g., Flanders) and developing an aggressive timeline ensuring the plan is finalized before the 2016-2017 school year ends.

BOE committee volunteers were asked to email Superintendent Newton.

B. **Instruction**

C. **Personnel**

D. **Policy**

1. **Discussion/action re: Second Reading – Proposed Adoption of BOE Policy 5141.25 Students: Students with Special Care Needs**

Superintendent Newton presented BOE Policy 5141.25 Students: Students with Special Care Needs for approval. No changes have been made since the first reading.

MOTION: Jaime Barr Shelburn moved to adopt BOE Policy 5141.25 Students: Students with Special Care Needs as presented; Barbara Senges seconded

VOTE PRO: Tim Hagen (Chair), Al Littlefield (Secretary), Eric Bauman, Jill Carini, Bill Derry, John Kleinhans, Marlene Nickerson, Barbara Senges,

VOTE CON: None

ABSTAIN: Jaime Barr Shelburn

MOTION CARRIED: 8:0:1

VIII. ADMINISTRATION REPORTS

- A. Superintendent of Schools – Mr. Jeffrey Newton
 - Update on hot water line repair at ELHS – School will be back in session on 11/9/16
 - Election polling will be held at ELHS on 11/08/16
 - Administrators and Chris Olsen are working on a safety and security proposal
- B. Assistant Superintendent for Curriculum, Assessment, and Instruction – Mrs. Amy Drowne
 - Parent Survey – 198 responses
 - Developing a framework for 21st Century Learning
 - Will take over grant writer role
 - Update on teacher leader opportunities
- C. Finance/Facilities Director – Mrs. Maria Z. Whalen was not present

IX. COMMITTEE REPORTS

- A. AAA Committee - Oral report of 11/07/16 meeting
- B. FFO Committee
- C. Policy Review Committee
- D. ELPS Chinese Program ad Hoc Committee
- E. Board of Education Liaison to Board of Finance
- F. District Long Range Plan Committee

X. COMMUNICATIONS

- A. ELPS Veterans' Day Activities for Friday, 11/11/16

XI. NOTICES**A. Notice of the following 2016/2017 staffing changes:**

1. Assignments:
 - Heidi Bruno, 1.0 FTE Accounts Clerk (12-month position), MS, 11/03/16
 - Margaret Coleman, 0.5 FTE Special Education Teacher, FL, 10/24/16 for the 2016/2017 School Year only
 - Janet Klos, 0.05 FTE After School Greeter, FL, 0.25 FTE Before School Greeter, NC, 0.05 FTE After School Aide, MS, 10/31/16
2. Student Teachers:
 - Student Teacher Jill Thomson w/Grade 1 Teacher Laura Moore, FL, 16 weeks of spring semester 2017, FL
3. Retirements:
 - James Clark, 1.0 FTE Technology Education Teacher, MS, 6/30/17
 - Julie Kuja, 1.0 FTE Elementary Teacher, HA, 06/30/17
 - Charlene Lundie, 1.0 FTE Administrative Assistant I (10-month), HS, 12/30/16
 - David Miner, 1.0 FTE Technology Education Teacher, MS, 6/30/17
 - Lewis Tucker, 1.0 FTE Technology Education Teacher, HS, 10/31/16
4. Resignations:
 - Reshma Haridas-Manohar, 0.20 FTE Youngers Aide, FL, 06/13/16
 - Edythe Rose, 1.0 FTE Teaching Assistant (In-School Suspension Program), HS, 11/23/16

- B. Out of State Field Trip: None at this time

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS**A. Board Comments:**

- Thanked Superintendent Newton and those that helped out with the redistricting information

B. Future Agenda Items:

1. East Lyme/Chinese Program Update - January 2017
2. Using Technology to Advance Curriculum – Eric Bauman – AAA 11/07/16 then continued at next AAA Committee meeting
3. Field Trip Opportunities for Students – Requested on 09/12/16 by Barbara Senges and referred to AAA Committee for 11/07/16 AAA meeting then tabled until next AAA Committee meeting

XIII. PUBLIC COMMENT - None**XIV. EXECUTIVE SESSION – There was no need for executive session.****XV. ADJOURNMENT**

MOTION: Jaime Barr Shelburn moved to adjourn the meeting 8:10 p.m.; Marlene Nickerson seconded

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully submitted,

Al Littlefield

Albert Littlefield, Secretary

East Lyme Board of Education