

**EAST LYME BOARD OF EDUCATION
Policy Committee Meeting**

January 11, 2016

Superintendent's Office, Central Office

Time: 4:54 - 5:51 p.m.

Board Members Present: Jaime Barr Shelburn, Tim Hagen, Barbara Senges

Administrators Present: Jeff Newton (Superintendent), Donna Gittleman (Interim Assistant Superintendent for Pupil Services), Mike Susi (High School Principal)

MINUTES

Meeting started with discussions on procedure with regards to Board's review of Policy vs. Regulation. The Board is responsible for approving and writing policy while the regulation is the working written document of the Superintendent. There was also discussion on whether we will continue to use CAFE or Shipman and Goodwin for guidance on policy and regulations.

Review of EL BOE Policies and Regulations in order of discussion:

1. 5113 BOE Policy: Attendance/Excuses/Dismissal/Truancy/Tardiness (Revision)
2. 5113 BOE Regulation: Attendance/Excuses/Dismissal/Truancy/Tardiness (New)
3. 5113.2 BOE Policy: Truancy (Delete)
4. 5113.2 BOE Regulation: Truancy (Review): The above policies were reviewed as one document and they are ready to go to the Board for a 1st reading.

At the next meeting, discussion will take place around CAFE vs. Shipman and Goodwin policies. In the meantime, Mr. Newton will obtain some costs associated with the Shipman and Goodwin service.

The meeting ended with discussions on Policy that needs to be approved before the Board on a timeline due to state statute being passed enforcing them. Those with an * are an immediate necessity.

Future review:

1. 6145 BOE Policy: Extracurricular Activities (Revision)
2. 6145 BOE Regulation: Extracurricular Activities (New)
3. 6145.1 Regulation: Athletic Regulations (Revision)
- *4. 6142.101(a) BOE Policy: Student Nutrition and Physical Activity (Wellness) (Revision)
5. 5114 Policy and Regulation: Suspension and Expulsion/Due Process (Review)
6. 6161 BOE Policy & Regulation: Equipment, Books, Materials (Revision)
7. 6163.1 BOE Policy Selection of School Library Materials (Revision)
8. CAFE Suggested Policy: Textbook Selection and Adoption
9. 5141.21 BOE Policy & Regulation Administering Medication (New Guidelines)
10. 5141.3 BOE Regulation Health Examinations and Inoculations (Immunization Exemption)
- *11. 5114 BOE Policy & Regulation: Suspension and Expulsion for Students in Preschool and Grades Kindergarten to Two
- *12. 5144.1 BOE Policy & Regulation: Seclusion and Restraint

- *13. 5131.6(a) Alcohol Use, Drugs, and Tobacco (Regulating Electronic Nicotine Delivery Systems and Vapor Products
- 14. 6153 BOE Policy & Regulation: Field Trips (Revision)
- 15. CABE Suggested Policy: International Student Travel
- 16. 3260 BOE Policy & Regulation: Disposal of Property
- 17. 3219 BOE Policy: Student Activity Account
- 18. 6153 BOE Policy & Regulation: Field Trips (Revision)/International Student Travel

Respectfully Submitted,
Jaime Barr Shelburn
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