

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

**Monday, April 27, 2015
Regular Meeting: 7:00 p.m.**

Upstairs Conference Room – East Lyme Board of Education Central Office

REGULAR MEETING MINUTES

Board Members Present: Tim Hagen (Chair), Al Littlefield (Secretary), Rob Kupis, Marlene Nickerson, Pam Rowe, Jaime Barr Shelburn, Joe Arcarese (arrived 7:15 p.m.)

Board Members Absent: Jill Carini, Candice Carlson, Barbara Senges

Administrators Present: Jeffrey Newton (Superintendent), Donna Gittleman (Interim Assistant Superintendent for Special Education and Pupil Personnel), Dr. Karen Costello (Administrator for Program Improvement), Linda Anania (FL Principal), Dr. David Miko (HA Principal), Melissa DeLoreto (NC Principal), Dr. Judy DeLeeuw (ELMS Principal), Jeff Provost (HS Asst. Principal), Maria Whalen (Director of Business and Facilities), Pat Lannon (Technology Director), Nancy Burdick (Business Supervisor)

I. CALL TO ORDER – The meeting was called to order at 7:00 p.m. by Chair Tim Hagen.

II. PLEDGE OF ALLEGIANCE – Led by Chair Tim Hagen.

III. PUBLIC COMMENT

- 1. Chris Smith, Black Point Road, spoke highly of the new student drop-off and pick-up plan at ELMS.

IV. APPROVAL OF MINUTES

MOTION: Pam Rowe moved approval of minutes of the Board of Education April 6, 2015 Regular Meeting as presented; Jaime Barr Shelburn seconded.

VOTE PRO: Tim Hagen, Al Littlefield, Rob Kupis, Marlene Nickerson, Pam Rowe

VOTE CON: None

ABSTAIN: Jaime Barr Shelburn

MOTION CARRIED 5:0:1

MOTION: Jaime Barr Shelburn moved approval of minutes of the Board of Education April 20, 2015 Special Meeting as presented; Marlene Nickerson seconded.

VOTE: Unanimous

MOTION CARRIED

VI. SPECIAL REPORTS

A. Students' Representative - None

B. Selectmen's Representative – First Selectman, Mark Nickerson

- Update on the effort to "Save Oswegatchie Hills" and the application for additional housing
- Gateway apartments move in day for first phase is May 1, 2015 (40 of 280 units)
- Costco has signed on and site plan is being reviewed
- Opening day for East Lyme Little League was last Saturday
- Update on a new cell phone tower location. The town is looking for a more remote location.
- Thomas Lee House fundraiser is May 9, 2015 at the Niantic Yacht Club
- East Lyme Town Meeting is scheduled for May 11, 2015
- East Lyme Town Referendum is scheduled for May 21, 2015
- Boardwalk is scheduled to be completed by October 3, 2015

C. Salem Board of Education - None

D. Town Building Committee - None

VII. CONSENT AGENDA**VIII. DISCUSSION/ACTION ITEMS****A. Finance/Facilities/Community****B. Instruction****1. Discussion/action re: Proposed 2015/2016 ELHS English Course – Film II**

Mr. Newton and the AAA Committee recommended Board approval of the proposed 2015/2016 ELHS English Course, Film II. ELHS CIL Pam Nowak was available to answer questions.

MOTION: Jaime Barr Shelburn moved approval of the proposed 2015/2016 ELHS English course, Film II as presented; Marlene Nickerson seconded.

VOTE: Unanimous

MOTION CARRIED

2. Discussion/action re: Proposed 2015/2016 ELHS Science Course – A.P. Physics 2

Mr. Newton and the AAA Committee recommended Board approval of the proposed 2015/2016 ELHS Science Course, A.P. Physics 2.

MOTION: Jaime Barr Shelburn moved approval of the proposed 2015/2016 ELHS Science Course – A.P. Physics 2, as presented; Pam Rowe seconded.

VOTE: Unanimous

MOTION CARRIED

3. Discussion/action re: Proposed 2015/2016 ELHS Technology Education Course – Digital Filmmaking III

Mr. Newton and the AAA Committee recommended Board approval of the proposed 2015/2016 ELHS Technology Education Course – Digital Filmmaking III.

MOTION: Jaime Barr Shelburn moved approval of the proposed 2015/2016 ELHS Technology Education Course, Digital Filmmaking III, as presented; Pam Rowe seconded.

VOTE: Unanimous

MOTION CARRIED

C. Personnel**D. Policy****E. Other****IX. ADMINISTRATION REPORTS**

A. Superintendent of Schools – Mr. Jeffrey Newton deferred comment to the Budget Workshop.

B. Interim Assistant Superintendent of Schools – Donna Gittleman

1. The District has received a Medicaid reimbursement check in the amount of \$28,000 because of the new District vendor.

C. Business/Facilities Director – Maria Whalen deferred comment to the Budget Workshop.

X. COMMITTEE REPORTS

A. AAA Committee

B. FFO Committee – Oral report of 04/27/15 meeting

C. Policy Review Committee

D. Alignment Research Ad hoc Committee

E. East Lyme Elementary Schools Design Steering Committee

XI. COMMUNICATIONS**XII. NOTICES**

1. Notice of staffing changes:

- Kai-Leigh Urian, 1.0 FTE Teaching Assistant, Middle School, on or about 04/29/15

2. Increases/Decreases/Additional Appointments: None

3. Reassignments:
 - Peter Coombs, 1.0 FTE Head Custodian, from Flanders to Middle School, 04/13/15
 - Robert Harris, 1.0 FTE Head Custodian, from Middle School to Flanders, 04/13/15
 - Joshua MacLellan, 1.0 FTE Custodian, from Middle School to Niantic Center, 03/30/15
 - John Morrison, 1.0 FTE Custodian, from Niantic Center to Middle School, 03/30/15
 4. Resignations:
 - Sandra Bump, 0.5 FTE School Aide, Middle School, 05/15/15
 - Emily Walker, 1.0 FTE Instructional Aide, High School, 04/10/15
- B. Notice of out of state field trips: None

XIII. BOARD COMMENTS/FUTURE AGENDA ITEMS

- A. Board Comments:
 1. Jaime Barr Shelburn expressed concern regarding Memorandum of Understanding between East Lyme Teachers' Association and the Superintendent of Schools dated 03/31/15 and requested an Administration follow-up on details.
 2. Al Littlefield encouraged Board members to complete Assessment Survey.
- B. Future Agenda Items:
 1. Middle School Reading and Writing – AAA 5/12/15
 2. Progress on Implementation of Teacher and Administrator Evaluation and Development Plan – J. Arcarese - *To be scheduled*
 3. Pre-K Program Discussion – *To be scheduled*
 4. Town Audit Report – 5/12/15
 5. Redistricting Discussion – Jill Carini – *To be scheduled*
 6. Assessment of first year of Full Day Kindergarten – *To be scheduled*

XIV. PUBLIC COMMENT - None

XV. EXECUTIVE SESSION - None

XVI. ADJOURNMENT

MOTION: Jaime Barr Shelburn moved to adjourn the meeting at 7:20 p.m.; Pam Rowe seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,
Albert Littlefield
 Albert Littlefield, Secretary
 East Lyme Board of Education