

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

**SPECIAL MEETING
Monday, April 20, 2015
5:00 p.m.**

Frances Hart Ewers Memorial Library, East Lyme High School

MINUTES

Board Members Present: Tim Hagen (Chair), Al Littlefield (Secretary), Joe Arcarese, Jill Carini, Candice Carlson, Rob Kupis, Marlene Nickerson, Pam Rowe, Barbara Senges, Jaime Barr Shelburn

Board Members Absent: None

Administrators Present: Mr. Jeffrey Newton (East Lyme Superintendent of Schools)

- I. **CALL TO ORDER** – 5:12 p.m. by Chair Tim Hagen
- II. **PLEDGE OF ALLEGIANCE** – Led by Chair Tim Hagen
- III. **PUBLIC COMMENT** – None
- IV. **DISCUSSION ITEMS**

A. **Board Workshop – Facilitated by David Erwin**

1. Beginning the New Path

Mr. Newton began the discussion of his Entry Plan by discussing his timetable.

2. Superintendent's Entry Plan

There was a discussion by Mr. Newton and the Board as a review of his Entry Plan. The discussion was facilitated by David Erwin. The Superintendent's Entry Plan goals discussed are as follows:

- Establish a trusting, supportive, and open relationship with each member of the administrative and central office team.
- Build a positive, trusting, and open relationship with each member of the board of education.
- Reach out to all constituents through multiple meetings and interactions in an effort to foster positive, collaborative, and trusting relationships across the district and town.
- Collectively study the current structure of the central office configuration, and consider potential adjustments, while working with the administration and board on possible changes.
- Work with the Elementary Design Steering Committee to move the elementary school needs moving forward.
- Review all school safety protocols and building procedures that are present across the district.
- Expand my understanding of the instructional, assessment, and technology practices occurring within the district.

- Construct a comprehensive review of the East Lyme district budget and current allocation of resources across the district.
- Engage district personnel, the community, and students in discussional meetings and conversations to better understand the current strengths, needs, and challenges pertaining to the culture, climate, and morale within the East Lyme Public Schools.
- Outreach to education partners including neighboring superintendents, the Connecticut Association of Public School Superintendents (CAPPS), our cooperating RESC (LEARN), and the SECASA (Southeastern Connecticut Area Superintendents Association) group to further my professional knowledge and networking.

The Board took a short break at 6:46 p.m.

V. EXECUTIVE SESSION

MOTION: Pam Rowe moved to enter into Executive Session at 6:47 p.m. to discuss legal issues and to include the Superintendent; Jamie Barr Shelburn seconded.

VOTE: UNANIMOUS

MOTION CARRIED

The Board exited Executive Session at 6:50 p.m.

VI. ADJOURNMENT

MOTION: Pam Rowe moved to adjourn the meeting at 6:55 p.m.; Jamie Barr Shelburn seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully submitted,

Albert Littlefield

Albert Littlefield, Secretary
East Lyme Board of Education