

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

Monday, March 9, 2015
Regular Meeting: 7:00 p.m.
Room B101 (INTV Room) - East Lyme High School

REGULAR MEETING MINUTES

Board Members Present: Al Littlefield (Acting Chair), Jaime Barr Shelburn (Acting Secretary), Jill Carini, Candice Carlson, Rob Kupis, Pam Rowe, Barbara Senges, Joe Arcarese (arrived 7:25 p.m.)

Board Members Absent: Tim Hagen (Chair), Marlene Nickerson

Administrators Present: Dr. James D. Lombardo (Superintendent), Donna Gittleman (Interim Assistant Superintendent), Dr. Karen Costello (Administrator for Program Improvement), Linda Anania (FL Principal), Melissa DeLoreto (NCS Principal), Dr. David Miko (HA Principal), Dr. Judy DeLeeuw (ELMS Principal), Michael Susi (HS Principal), Kim Davis (Special Education Coordinator), Nancy Burdick (Business Supervisor), Pat Lannon (Technology Director)

I. CALL TO ORDER – The meeting was called to order at 7:10 p.m. by Acting Chair Al Littlefield.

II. PLEDGE OF ALLEGIANCE – Led by Acting Chair Al Littlefield.

III. PUBLIC COMMENT

1. Mike Manifold, 19 South Trail and ELHS teacher, encouraged the Board to accept and send the budget to the Board of Finance as presented.
2. Gil Gallant, ELTA President, urged the Board on behalf of the ELPS teachers and staff to accept the budget as presented. He expressed concern that budgets have not kept pace with the needs of the town and East Lyme is losing teachers to local districts.
3. Liz Dummond, 10 Acorn Drive, encouraged the Board to accept the budget as presented. She spoke of how class size impacts how children learn and supports the addition of an administrator at the elementary level to assist principals with the demands of the new teacher evaluation system.
4. Daniel Nazzaro, 38 Hope St, ELHS teacher, spoke of how proud he is of his East Lyme education and encouraged the Board to pass the budget as presented.

IV. APPROVAL OF MINUTES

MOTION: Jaime Barr Shelburn moved approval of minutes of the Board of Education February 23, 2015 Public Hearing as amended (Page 5099 IIIB.4.– Change to read Cheryl Smith, 14 Sunnyside Drive); Candice Carlson seconded.

VOTE PRO: Al Littlefield (Acting Chair), Jaime Barr Shelburn (Acting Secretary), Jill Carini, Candice Carlson, Rob Kupis, Barbara Senges, Joe Arcarese

VOTE CON: None

ABSTAIN: Pam Rowe

MOTION CARRIED 7:0:1

MOTION: Pam Rowe moved approval of minutes of the Board of Education February 23, 2015 Regular Meeting as presented; Jaime Barr Shelburn seconded.

VOTE: Unanimous

MOTION CARRIED

V. SPECIAL REPORTS**A. Students' Representative – Kendall Roberts**

- ELHS Drama Club spring production this weekend – *Grease*
- ELHS Fundraisers
 - Over \$6,000 was raised “Roar for Maggie Night”
 - Breakfast with the Easter Bunny – 3/28/15
 - Bingo Night – 3/31/15
- Winter Sports Update
 - Boys' and Girls' Indoor Track - ECC titles
 - Boys' Diving Team - ECC champs
- 10 French exchange students arrived 3/9/15, ELHS students to France in April
- ELHS students support education budget as presented

B. Selectmen's Representative**C. Salem Board of Education – George Jackson**

- The Salem/East Lyme Cooperative Committee had a productive meeting, 6:00 p.m. 3/9/15
- The Salem Board of Education will hold a special Board meeting on 3/11/15 to modify the Salem budget that will be presented to the Salem Board of Finance

D. Town Building Committee – None**VI. CONSENT AGENDA - None**

Members of the Board had no objection to moving VII.A.1. to the end of the Discussion/action Items.

VII. DISCUSSION/ACTION ITEMS**A. Finance/Facilities/Community****1. Discussion/action re: Proposed ELPS Budget for 2015-2016**

- Dr. Lombardo reviewed his modified list of possible budget reductions dated 3/9/15 as follows:

To get to a 3.7% Increase:

- Reduce 3.0 FTE teaching positions	\$189,000
- Reduce 5.0 FTE paraprofessionals	135,000
- Breakage (retirements and staff changes since budget draft)	44,000
- Bus Monitors	15,000
- Instructional Supplies	30,000
- Magnet Schools	<u>27,000</u>
▪ Total Reduction	\$440,000

To get to a 3.5% Increase:

- Equipment TBD	\$ 20,000
- Supplemental Addition	15,000
- Technology	10,000
- Change 1.0 FTE Asst. Principal to 1.0 FTE Teacher Leader	<u>42,000</u>
▪ Total Reduction	\$527,000

To get to a 3.1% Increase:

- ELHS Secretary 1.0 FTE	\$ 31,000
- Copier Contract	5,000
- Printer	5,000
- Puppet Program	15,000
- Lift	26,000
- Professional Development	10,000
- Certified Substitutes	20,000
- Tuition Reimbursement	20,000
- Flex Spending	5,000
- Projects	10,000
- Equipment (TBD)	10,000
- Dues/Fees	<u>5,000</u>
▪ Total Reduction	\$689,000

- Budget discussion ensued.
- BOE members were asked to individually express their budget thoughts.
- A letter from absentee member Marlene Nickerson was read by Pam Rowe
 - Supports a no more than 3.0% increase over last year’s budget
 - Opposes any new positions proposed by the administration
- A letter from absentee member Tim Hagen (Chair) dated March 6, 2015 was read by Al Littlefield
 - Supports the proposed elementary Global Language Program
 - Supports the addition of 2.0 FTE teaching positions to support the program
 - Retain all new positions for future consideration as the new Superintendent begins his tenure on April 1
 - Supports a not less than 3.2% increase over the present year’s budget, with \$141,857 earmarked for new positions that the new administration would recommend to the Board in conjunction with setting the beginning of the new vision. The proposal would include Dr. Lombardo’s recommendations in his memorandum to the Board on February 19, 2015 to reduce his proposed budget by \$403,000.
 - Concerns in areas which are still difficult to project at this point of the year as follows:
 - Special education costs due to enrollment
 - Health care costs
 - Under-estimation of enrollment
 - State ECS reimbursement rate

MOTION: Candice Carlson moved to adopt the 2015/2016 Budget for East Lyme Public Schools in the amount of \$44,820,592 (4.74% over the current budget); Joe Arcarese seconded.

VOTE PRO: Joe Arcarese, Jill Carini, Candice Carlson, Barbara Senges

VOTE CON: Rob Kupis, Al Littlefield, Pam Rowe, Jaime Barr Shelburn **MOTION DEFEATED 4:4**

MOTION: Jaime Barr Shelburn moved to adopt the 2015/2016 Budget for East Lyme Public Schools in the amount of \$44,162,135 (3.2% over the current budget) as presented; Pam Rowe seconded.

VOTE PRO: Rob Kupis, Al Littlefield, Pam Rowe, Jaime Barr Shelburn

VOTE CON: Joe Arcarese, Jill Carini, Candice Carlson, Barbara Senges **MOTION DEFEATED 4:4**

MOTION: Jill Carini moved to adopt the 2015/2016 Budget for East Lyme Public Schools in the amount of \$44,590,060 (4.2% over the current budget); Candice Carlson seconded.

VOTE PRO: Jill Carini

VOTE CON: Joe Arcarese, Candice Carlson, Rob Kupis, Al Littlefield, Pam Rowe, Barbara Senges, Jaime Barr Shelburn **MOTION DEFEATED 1:7**

MOTION: Jaime Barr Shelburn moved to adopt the 2015/2016 Budget for East Lyme Public Schools in the amount of \$44,290,514 (3.5% over the current budget); Al Littlefield seconded.

VOTE PRO: Rob Kupis

VOTE CON: Joe Arcarese, Jill Carini, Candice Carlson, Al Littlefield, Pam Rowe, Barbara Senges, Jaime Barr Shelburn
MOTION DEFEATED 1:7

MOTION: Candice Carlson moved to adopt the 2015/2016 Budget for East Lyme Public Schools in the amount of \$44,500,198 (3.99% over the current budget); Barbara Senges seconded.

VOTE PRO: Barbara Senges

VOTE CON: Joe Arcarese, Jill Carini, Candice Carlson, Rob Kupis, Al Littlefield, Pam Rowe, Jaime Barr Shelburn
MOTION DEFEATED 1:7

The Board took a 5-minute recess at 8:55 p.m.

The meeting resumed at 9:07 p.m.

MOTION: Jaime Barr Shelburn moved to adopt the 2015/2016 Budget for East Lyme Public Schools in the amount of \$44,376,099 (3.7% over the current budget); Pam Rowe seconded.

VOTE PRO: Rob Kupis, Al Littlefield, Pam Rowe, Jaime Barr Shelburn

VOTE CON: Joe Arcarese, Jill Carini, Candice Carlson, Barbara Senges
MOTION DEFEATED 4:4

MOTION: Rob Kupis moved to adopt the 2015/2016 Budget for East Lyme Public Schools in the amount of \$44,461,685 (3.9% over the current budget); Barbara Senges seconded.

VOTE PRO: Rob Kupis, Al Littlefield, Jaime Barr Shelburn, Barbara Senges

VOTE CON: Joe Arcarese, Jill Carini, Candice Carlson, Pam Rowe
MOTION DEFEATED 4:4

MOTION: Jaime Barr Shelburn moved to adopt the 2015/2016 Budget for East Lyme Public Schools in the amount of \$44,483,080 (3.95% over the current budget); Pam Rowe seconded.

VOTE PRO: Candice Carlson, Rob Kupis, Al Littlefield, Pam Rowe, Barbara Senges, Jaime Barr Shelburn

VOTE CON: Joe Arcarese, Jill Carini
MOTION PASSED 6:2

B. Instruction

1. Discussion re: Proposed Reinstatement of the Suspended Elementary Global Language Program and an Extension of the Elementary School Day

The Board continued discussion regarding the proposed reinstatement of the suspended Elementary Global Language Program for the 2015/2016 school year and an extension of the elementary school day of 10 minutes earlier and 5 minutes later than the current day.

- Administrators are developing a schedule to add 15 minutes to the elementary school day to provide adequate time for global language instruction.
- Dr. Lombardo addressed concerns regarding the long term viability of the financial sustainment of the program.
- Board action is expected on 3/23/15.

C. Personnel**1. Discussion/action re: Proposed Appointment of the ELPS Director of Business and Facilities for the Period April 1, 2015 – June 30, 2016**

The Board interviewed the finalist for the position of ELPS Director of Business and Facilities prior to the regular meeting. The vacancy was created by the resignation of Don Meltabarger effective 2/13/15.

MOTION: Candice Carlson moved to authorize the Superintendent to develop a contract agreement with Maria Whalen for the position of ELPS Director of Business and Facilities for the period on or before April 1, 2015 through June 30, 2016, said contract to be presented to the BOE for approval at its March 23, 2015 meeting; Rob Kupis seconded.

VOTE: Unanimous

MOTION CARRIED

D. Policy**E. Other****VIII. ADMINISTRATION REPORTS****A. Superintendent of Schools – Dr. James D. Lombardo**

- The 3/11/15 Elementary Facilities Presentation to the Board of Finance has been postponed until further notice.
- The 3/25/15 BOE Budget Presentation to the Board of Finance will be rescheduled (date to be determined)

B. Interim Assistant Superintendent of Schools – Donna Gittleman

- Assessment Committee Meeting – 3/16/15 8:30 a.m.

C. Business/Facilities Director – None**IX. COMMITTEE REPORTS**

- A. AAA Committee
- B. FFO Committee
- C. Policy Review Committee
- D. Alignment Research Ad hoc Committee
- E. East Lyme Elementary Schools Design Steering Committee

X. COMMUNICATIONS

1. Flyer for Dr. Lombardo's Retirement Celebration on 3/27/15

XI. NOTICES**A. Notice of staffing changes:****1. Appointments:**

- Dianne Anderson, 1.0 FTE Special Education Long-Term Substitute Teacher, HS, on or about 3/16/15 through on or about 5/15/15

2. Reassignment:**3. Increases/Decreases/Additional Appointments:****4. Retirements:****5. Resignations:**

- Tyler Johnson, 1.0 FTE Teaching Assistant, MS, 4/29/15

6. Supplemental Appointments 2014/2015

- Alexandra Facchini, Intramural Volleyball Advisor, MS

B. Notice of out of state field trips:

1. ELHS students to Keene High School, Keene, NH on Thursday, 3/19/15 to participate in the New England Music Festival

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS**A. Board Comments**

1. Jaime Barr Shelburn – Encouraged the public to view ELPS student artwork displayed at the Mystic Arts Center from 3/7 – 4/11/15
2. Pam Rowe – Encouraged attendance at the ELHS spring drama production “Grease” this weekend
3. Jaime Barr Shelburn- Requested that Future Agenda Item of teacher Evaluations be moved forward as it has been sitting too long

B. Future Agenda Items:

1. Proposed Global Education Task Force Recommendation Regarding the Suspended Elementary Global Language Program – 3/23/15
2. Progress on Implementation of Teacher and Administrator Evaluation and Development Plan – J. Arcarese - *To be scheduled*
3. Middle School literacy – Pam Rowe – *To be scheduled*
4. Spiral Program – Al Littlefield – *To be scheduled*
5. Elementary Facilities Update – *To be scheduled*
6. Pre-K Program Discussion – *To be scheduled*
7. Board of Education Budget Review by Board of Finance – Date TBD

XII. PUBLIC COMMENT – None**XIII. EXECUTIVE SESSION** – None**XIV. ADJOURNMENT****MOTION:** Jaime Barr Shelburn moved to adjourn the meeting at 9:47 p.m.; Jill Carini seconded.**VOTE: UNANIMOUS****MOTION CARRIED**

Respectfully Submitted,
Jaime Barr Shelburn
 Jaime Barr Shelburn, Acting Secretary
 East Lyme Board of Education