

***"East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker."***

**EAST LYME BOARD OF EDUCATION  
East Lyme, Connecticut**

**Monday, November 23, 2015**

Room B101 (INTV Room), East Lyme High School

**REGULAR MEETING MINUTES**

**Board Members Present:** Tim Hagen (Chair), Al Littlefield (Secretary), Jill Carini, Marlene Nickerson, Pam Rowe, Barbara Senges, Jaime Barr Shelburn

**Board Members Absent:** Joe Arcarase, Candice Carlson, Rob Kupis,

**Administrators Present:** Jeffrey Newton (Superintendent), Donna Gittleman (Interim Assistant Superintendent for Special Education and Pupil Personnel), Dr. Karen Costello (Administrator for Program Improvement), Maria Whalen (Director of Business and Facilities), Mike Susi (East Lyme High School Principal), Dr. Judy DeLeeuw (East Lyme Middle School Principal)

- I. **CALL TO ORDER** – The meeting was called to order at 7:00 p.m. by Chair Tim Hagen
- II. **PLEDGE OF ALLEGIANCE** – Led by Chair Tim Hagen and David Putnam (Director, East Lyme Parks & Recreation)
- III. **PUBLIC COMMENT** - None
- IV. **APPROVAL OF MINUTES**

**MOTION:** Jaime Barr Shelburn moved approval of minutes of the Board of Education November 9, 2015 Regular Meeting as presented; Marlene Nickerson seconded.

**VOTE: UNANIMOUS**

**MOTION CARRIED**

V. **SPECIAL REPORTS**

**A. Students' Representative** – Matt Spang and Lily Zhong

- During Spirit Week over \$1,000.00 was raised for Sunshine Kids, \$2,000.00 was raised for the senior class drug and alcohol free graduation party, and more canned goods than ever were collected for Care & Share.
- Requests that the student body be involved in any conversations regarding improving Spirit Week
- The Thanksgiving Football Game begins at 10:00 a.m. on Thanksgiving, November 26<sup>th</sup>.
- Lily Zhong attended the CABE Conference on November 20<sup>th</sup> and 21<sup>st</sup>
- The Drama Club presented *Murders in the Heir*.
- Many high school music and choral students auditioned for the Eastern Regional Music Auditions and were accepted.
- The Leo's Club raised \$1,300 for Care & Share during their annual pasta supper.
- The Anti-Defamation League will be presenting to all high school students on December 11<sup>th</sup>.

**B. Selectmen's Representative** – Selectman Marc Salerno

- The Board of Selectman met on November 18, 2015 and approved the \$9,560 Smith Harris House grant and collective bargaining agreement between the Town of East Lyme and the United Public Service Employees Unions for the period from July 1, 2015 through June 20, 2016.
- The swearing in of Town officers will be held on December 7, 2015
- The boardwalk is almost complete.

**C. Salem Board of Education** - George Jackson

- Salem will present their Efficiency Study findings at their next BOE meeting on December 7<sup>th</sup>. It appears that the Salem community does not want to send their students to East Lyme Public School for 7<sup>th</sup> and 8<sup>th</sup> grade.

**D. Town Building Committee - None.****E. BOE Recognition**

- BOE Chair Tim Hagen announced that Pamela Rowe will leaving the Board of Education in December and presented her with flowers on behalf of the Board of Education in recognition of her many years of service.

**VI. CONSENT AGENDA**

**MOTION:** Jaime Barr Shelburn moved approval of the consent agenda (A. Proposed Donation to the ELHS in the Amount of \$1,000 from the Pfizer Foundation Volunteer Program on Behalf of Mr. Richard Buckley) as presented; Jill Carini seconded.

**VOTE: UNANIMOUS**

**MOTION CARRIED**

**VII. DISCUSSION/ACTION ITEMS****A. Finance/Facilities/Community****1. Discussion re: East Lyme Youth Survey 2015 Final Report (SERAC) dated May 29, 2015**

Michelle Devine from the SouthEastern Regional Action Council (SERAC) reviewed the results of the EL Youth Survey 2015 Final Report dated May 29, 2015. In April 2015, East Lyme students in grades 7-12 were surveyed regarding their use of substances (such as alcohol, tobacco and drugs) and their perceptions about themselves, their community and their school. The findings indicate that in general, students are feeling more depressed and stressed across all communities and that when the perception of harm decreases regarding the use of drugs and alcohol, the percentage of drug and alcohol usage increases. Alcohol appears to be the substance of choice among East Lyme Youth and Marijuana is the most commonly used illicit drug. Other than Marijuana, regular use of illicit drugs to not appear to be a large program among East Lyme youth.

**2. Discussion re: Follow-up of the Board of Education Community Forum for the Elementary School Building Projects Held on November 18, 2015**

The Board reviewed the community input received during the public forum held on November 18, 2015 held at the East Lyme Middle School. A list of questions generated from the community was distributed to the BOE for review. A second community forum will be held on December 14, 2015, 7:00 p.m., at East Lyme High School immediately following a 6:00 p.m. Board of Education meeting. Topics for the next forum should include actual costs to the individual taxpayer, an explanation on the differences between the Vision Task Force Committee and the Elementary Schools Design Committee, and a more detailed explanation on the rationale of the recommendation made to the Board of Education.

**3. Discussion re: Announcement of Board of Education Vacancy**

Chair Tim Hagen announced the vacancy created by Joseph Arcarese (D) who regrettably resigned from the Board of Education effective November 12, 2015. The Board thanked Joe for his service to the Board and asked interested candidates to contact the East Lyme Town Democratic Committee. Chair Tim Hagen announced that the Board of Education is expected to receive a resignation form Robert Kupis (D) that will create an additional vacancy on the Board.

**B. Instruction - None****C. Personnel - None****D. Policy - None****E. Other - None****VIII. ADMINISTRATION REPORTS****A. Superintendent of Schools – Mr. Jeffrey Newton**

- Mr. Newton distributed the updated NESDEC enrollment projections and the Connecticut School District Demographic report to the BOE for review
- Attended the CAFE Conference on November 20<sup>th</sup> and 21<sup>st</sup>
- Attended the Drama Club production of *Murders in the Heir*

- Announced that the district has upcoming field trips to Barcelona, Washington, New York, and Boston. These field trips have not been cancelled, but we will closely monitor global situations and international travel advisories

**B. Interim Assistant Superintendent of Schools – Ms. Donna Gittleman**

- Ms. Gittleman reported that the Special Education Department has completed two successful mediations
- The Crisis Intervention Team recently met to plan for any type of emergency

**C. Business/Facilities Director – Ms. Maria Whalen**

- Ms. Whalen and the Central Office Administrative Staff have started working on the 2015-2016 budget process

**IX. COMMITTEE REPORTS**

**A. AAA Committee – Committee Minutes of 11/09/15 provided.**

**B. FFO Committee – Al Littlefield reported that the FFO Committee had an initial meeting with the Pool Commission to begin discussion of proposed pool renovations.**

**C. Policy Review Committee – Minutes of 11/09/15. Jaime Barr Shelburn reported that the Committee has finalized the review of three policies that will be presented for a first reading at the 12/14/15 BOE meeting.**

**D. BOE Liaison to BOF Schedule – Jaime Barr Shelburn, Wednesday, 12/09/15, 7:00 p.m.  
– Jill Carini, Wednesday, 01/13/16, 7:00 p.m.**

**X. COMMUNICATIONS**

1. The Viking Saga, Volume 49, Edition 6, November 12, 2015

**XI. NOTICES**

**A. Notice of the following 2015/2016 staffing changes:**

1. Appointments for 2015/2016

- Benjamin MacLellan, 1.0 FTE Custodian, HA, 11/09/15
- Paul Shaw, 0.5 FTE Custodian, FL, 11/09/15

2. Resignations

3. Supplementals

- Claire Artibee, Team Leader, Seadogs, MS
- Rudy Bagos, Women's Basketball Assistant Coach (Freshmen), HS
- Stephanie Bassham, Head Coach Fitness Center (Winter), HS
- Sarah Bennett, Women's Indoor Track Volunteer Coach, HS\*
- Jeff Bernardi, Men's Basketball Head Coach, HS\*
- Lawrence Bowman, Wrestling Assistant Coach, HS\*
- Elizabeth Brouillard, Team Leader, Whelks, MS
- Holly Buckley, Men's Swimming Assistant Coach (Diving), HS
- Nicole Burke, Team Liaison, Language Arts, MS
- Lisa Burns, Team Leader, Sea Hawks, MS
- Karen Ciccone, Assistant Band Director, MS
- Jen Danis, Team Leader, Mariners, MS
- Kathleen Derry, Team Leader, Breakers, MS
- Kim Detuzzi, Gymnastics Head Coach, HS\*
- Ben Donatello, Men's Indoor Track Co-Assistant Coach (.5), HS\*
- Roy Ebersole, Men's Basketball Assistant Coach (Freshmen), HS\*
- Sally Emch, Team Liaison, World Language, MS
- Julian Evans, AV Coordinator, FL
- David Fasulo, Team Liaison, Special Education, MS
- Eric Gauthier, Fencing Volunteer Coach, HS\*
- Dave Gilchrist, Fencing Assistant Coach, HS\*
- Anne Haling, Team Leader, Blue Crabs, MS
- Colleen Smith Hardison, Women's Basketball Head Coach, HS\*
- Sam Harfenist, Men's Indoor Track Co-Assistant Coach (.5), HS

- Steve Hargis, Men's Indoor Track Head Coach, HS
- Stephanie Jenkins, Cheerleading Head Coach, HS
- Keith Knight, Fencing Head Coach, HS\*
- Lisa Kriger, Team Liaison, Life Arts, MS
- Lisa Kriger, Team Leader, Life Arts, MS
- Katie Lima, Women's Indoor Track Co-Assistant Coach (.5), HS
- Edwin Lorah, Wrestling Head Coach, HS\*
- Joan Love, Team Liaison, Science, MS
- Jennifer Lyman, Men's Swimming Head Coach, HS\*
- Gary Mathieu, Team Leader, Neptunes, MS
- Angel McCabe, News Show Coordinator, NC
- Kristy McFadden, Team Liaison, Mathematics, MS
- Linda Nastri, Team Leader, Seafarers, MS
- Chris Nazarko, Men's Basketball Assistant Coach (JV), HS\*
- Dan Nazzaro, Wrestling Volunteer Coach, HS
- Eliscia Picard, Elementary Choral Director, FL
- Carl Reichard, Women's Indoor Track, Head Coach, HS
- Nan Rigdon, Choral Director, MS
- Beth Schultz, Morning News Advisor, FL
- Dale Schumacher, Women's Basketball Volunteer Coach, HS\*
- Richard Schumacher, Band Director, MS
- Richard Schumacher, Choral Director, MS
- Peter Sepko, Women's Indoor Track, Assistant Coach, HS\*
- Nick Stellner, AV Coordinator, NC
- Nick Stellner, Elementary Band Director, DW
- Nick Stellner, Instrumental Coordinator for Elementary Band, DW
- Diane Swan, Science Coordinator, NC
- Lisa Vaudreuil, Science Coordinator, FL
- Leslie Woods, Team Leader, World Language, MS
- Audrone Venduras, Team Leader, Big Blue, MS
- Colin Wheatley, Orchestra Director, MS
- Holly Wills, Team Leader, Osprey, MS

B. Notice of the following out of state field trips: None at this time.

## **XII. BOARD COMMENTS/FUTURE AGENDA ITEMS**

### A. Board Comments

- Jaime Barr Shelburn attended the CABE conference and found the seminars to be very inspiring. Jaime distributed a sample school calendar from the CABE conference for the Board to consider adopting for East Lyme.
- Al Littlefield also attended the CABE Conference and found the seminars to be very beneficial.
- Barbara Seneges represented the BOE at the Delegate Assembly on November 19, 2015.

### B. Future Agenda Items:

1. Summer School Program/Camp – Candice Carlson – *To be scheduled*
2. Draft East Lyme/Salem Cooperative Agreement – *January 2016*
3. East Lyme / Chinese Program Update – *Monthly*
4. Field Trip Discussion – *To be scheduled*
5. Inside Look of the Chinese Program at ELHS – *November 2015*

## **XIII. PUBLIC COMMENT - None**

## **XIV. ADJOURNMENT**

**MOTION:** Pamela Rowe moved to adjourn the meeting at 8:36 p.m.; Jaime Barr Shelburn seconded.

**VOTE: UNANIMOUS**

**MOTION CARRIED**

Respectfully Submitted,

*Albert Littlefield*  
Albert Littlefield, Secretary  
East Lyme Board of Education