

**EAST LYME BOARD OF EDUCATION**

**East Lyme, Connecticut**

*"East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker."*

**Monday, August 7, 2017**

Finance, Facilities and Operations (FFO) Committee Meeting: 6:00 p.m., Main Office Conference Room, ELHS

Board of Education Regular Meeting: 7:00 P.M.  
Location: Room B101, East Lyme High School

**AGENDA**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENT**

Provides citizens the opportunity to address the Board on any matter. This section should not include debate, but provide for follow-up by Board of Education members or staff.

**IV. APPROVAL OF MINUTES**

A. Recommended approval of minutes of the Board of Education July 17, 2017 Regular Meeting

**V. SPECIAL REPORTS**

- A. High School Student Representatives
- B. Middle School Student Representatives
- C. Selectmen's Representative
- D. Salem Board of Education Representative

**VI. CONSENT AGENDA**

- A. Proposed ELHS Field Trip to Washington, DC from November 14-19, 2017 to Participate in the Princeton Model Congress
- B. Proposed ELHS Field Trip to Philadelphia, PA from March 21-25, 2018 to Participate in the Philadelphia UPenn Model Congress
- C. Proposed ELHS Field Trip to St. George, Bermuda from May 21 – 27, 2018 to Visit the Bermuda Institute for Ocean Sciences

**VII. DISCUSSION/ACTION ITEMS**

- A. Finance/Facilities/Community
  - 1. Discussion/action re: Presentation and Proposed Agreement with Milone & MacBroom Regarding Elementary Redistricting
  - 2. Discussion/action re: Town Building Committee's Recommendation for Construction Management Firm for Elementary School Alteration Projects
  - 3. Discussion/action re: Proposed One-Year Contract Renewal with the School Pool Management Company Effective July 1, 2017 – June 30, 2018
  - 4. Discussion/action re: Proposed One-Year Contract Renewal Between Xiang Jiang High School, East Lyme High School, Spiral International, LLC for the 2017-2018 School Year
  - 5. Discussion/action re: End of Year Budget Summary and Budget Transfers for FY 17
  - 6. Discussion/action re: Proposed CSDE Agreement for Child Nutrition Programs (ED-099) for ELPS Food Services Program

- 7. Discussion/action re: Proposed CSDE School Nutrition Program's Policy Statement for Free and Reduced-Price Meals, Afterschool Snack Programs, and Free Milk for ELPS
- 8. Discussion re: ELPS Elementary School Alteration Project Update
- B. Instruction
- C. Personnel
- D. Policy
  - 1. Discussion re: Continuation of First Reading – Proposed Adoption of BOE Policy 6151  
Instruction: Class Size
- E. Other

## **VIII. ADMINISTRATION REPORTS**

- A. Superintendent of Schools – Mr. Jeffrey Newton
- B. Assistant Superintendent of Schools – Mrs. Amy Drowne
- C. Business/Facilities Director – Ms. Maryanna Stevens

## **IX. COMMITTEE REPORTS**

- A. AAA Committee
- B. FFO Committee
- C. Policy Review Committee
- D. Chinese Program Ad hoc Committee
- E. BOE Liaison to the BOF

## **X. COMMUNICATIONS**

- A. 2017 CABE/CAPSS Convention Brochure for November 17-18, 2017
- B. EL Aquatic and Fitness Center Committee Minutes for 7/10/17

## **XI. NOTICES**

- A. Notice of the following staffing changes for **2017/2018**:
  - 1. Appointments
    - Ben Eaves, 1.0 FTE Teaching Assistant, MS, 8/30/17
    - Gary Inglis, 1.0 FTE Campus Safety and Security Staff, HA, 8/28/17
    - Jessica Judd, 1.0 FTE Special Education Teacher, MS, 8/24/17
    - Jillian Phelps, 1.0 FTE Special Education Teacher, HS, 8/24/17
    - Melissa Stedman, 0.5 FTE Preschool Teacher and CPS Program Facilitator, HA, 8/24/17
    - Lynn Sullivan, 0.5 FTE Special Education Teacher, NCS, 8/24/17
    - Matthew Willauer, 1.0 FTE Campus Safety and Security Staff, MS, 8/24/17
  - 2. Increase/Reduction
    - Alison Chmiel from 0.80 to 0.25 FTE School Aide, HA, 8/30/17
    - Regina Westner from 0.30 and 0.25 FTE School Aide to 0.30 FTE School Aide, 8/30/17
  - 3. Resignation
    - Olivia Ferdon, 1.0 FTE Math Long-Term Substitute Teacher, MS, 7/26/17-
    - Tammie Marr, Aide, CPS, HA, 7/27/17
    - Ann Pritchard, 1.0 FTE Teaching Assistant, FL, 7/27/17
  - 4. Reassignments
    - Rhonda Burke from 1.0 FTE Instructional Aide to Instructional Aide (Literacy), FL, 8/30/17
    - Christine Greeley from 0.25 FTE Instructional Aide and 0.75 FTE Computer Consultant, HS to 1.0 FTE Computer Consultant, FL, 8/28/17
    - Karen Pierce from 0.95 FTE Instructional Aide to 0.66 FTE Instructional Aide (Literacy), FL, 8/30/17
    - Shannon Saglio from 1.0 FTE Social Studies Teacher to 1.0 FTE Computer Instructional Coach, HS 8/28/17
  - 5. Student Teachers
    - SHU student teacher Haleigh Bresnan w/grade 2 teacher Joan Abbott, HA, fall 2017
    - ECSU pre-student teacher Karen Mann w/grade 1 teacher Laura Moore, FL, 8/29-11/24/17
    - SHU student teacher Kelsey Nixon w/English teacher James Buchan, HS, fall 2017
    - SHU student teacher Gabrielle Robertson w/English teacher Jeannine Barber, HS, fall 2017

**6. Resignations**

- Elisabetta Nolan, 1.0 FTE Instructional Aide, DW at MS, 6/19/17
- Heather Potts, 1.0 FTE Teaching Assistant, HS, 7/10/17
- Sherry Ziolkovski, 1.0 FTE Campus Safety and Security Staff, HA, 7/24/17

B. Out-of-State Field Trips: None at this time

**XII. BOARD COMMENTS/FUTURE AGENDA ITEMS**

A. Board Comments

B. Future Agenda Items

1. Redistricting – Standing item
2. Elementary Student/Parent Handbook – 8/22/17
3. School Calendar (182 days) – Brought to BOE 4/3/17 – Discussion Summer 2017
4. Discussion on Coastal Connections Program (including success, student outcomes, and analysis of program data separate from high school data, financial overview) and action on tuition rates for the 2017/2018 school year – Eric Bauman – BOE Fall 2017
5. Unexpended Account for Education Funds – Sep FFO and follow-up w/BOE
6. Proposed Resolution to the Town of East Lyme Establishing Non-Lapsing Education Account
7. Future Use – LEARN space at HA – Fall 2017
8. ID Exit Policy Across the District – Jaime Barr Shelburn requested 5/8/17 – Summer 2017
9. BOE Goals and Meeting Structure – Summer 2017
10. Proposed Adoption of ELPS Educator Evaluation and Support Plan for 2017-2018 – Aug 2017

**XIII. PUBLIC COMMENT**

Provides citizens the opportunity to address the Board on any matter. This section should not include debate, but provide for follow-up by Board of Education members or staff.

**XIV. EXECUTIVE SESSION**

- A. Personnel Issue
- B. Legal Issue
- C. Negotiations

**XV. ADJOURNMENT**