

East Lyme Public Schools
FFO Committee Meeting
 Monday, October 23, 2017
 Location: Main Office Conference Room, ELHS
 6:00 p.m.

East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker

MINUTES

Members Present: Eric Bauman (BOE) Eric Bauman (Co-Chair), Barbara Senges (Co-Chair), Jill Carini, Leigh Gianakos, Al Littlefield, Jeffrey Newton (Superintendent)

Others Present: Amy Drowne (Assistant Superintendent for Curriculum, Instruction and Assessment), Maryanna Stevens (Director of Finance, Marketing and Growth Management)

Monday, 10/23/17			
Time:	Agenda Discussion Topic:	Discussion Purpose and Desired Outcome:	Minutes:
6:00 – 6:10	Review of BOE Goals (FFO Committee Work/Monitoring)	Review proposed BoE goals that are the responsibility of the FFO	Barbara will work with Jeff and Marianna to construct goals and timeline for Finance Board/BOE understanding and transparency of Operational Budget. FFO will together on cost-saving strategies at each meeting.
6:10 - 6:20	Budget Status Review and Proposed Budget Transfers for FY 18	Budget update to understand current actuals (which accounts are on track and which are high or low) and if any transfers are needed	Reviewed current state of budget and line transfers. Current shortfalls will be taken care of by ECS payments. Line transfers due primarily to change in positions. Request to add columns to monthly report – Expenditures for previous year, expenditures for previous year at same time last year, and projections.
6:20 – 6:30	Proposed ELHS Rain Garden	Supt to review w/Committee proposed plan for HS Rain Garden	Rain garden will be built on HS baseball field at no cost to district. Jeff researching grant funds for new drainage system under the Senior parking lot.
6:30 – 6:40	Cost Saving Discussion and Measures	Brainstorm on ideas for Cost Savings based on potential reductions due to CT Budget and for 2018-19	Postponed until next meeting

6:40 – 6:55	Proposed Non-Lapsing Education Account Update and 10-Year Maint. Plan	Discuss the plan/ schedule to complete a comprehensive 10-year capital and maint. plan	Will be changing name of committee to reflect new purpose (joint CIP). Next meeting of joint committee on Monday, October 30 at 4:00 at CO.
Future Agenda Items:	Agenda Discussion Topic:	Discussion Purpose and Desired Outcome:	Minutes:
	Coastal Connections Program Financial Review	Review Coastal Connections to compare the cost to ELHS students.	Rent should be removed from the cost of a Coastal Connection student as this is not included in the cost of an ELHS student. Goal is to make the cost of Coastal Connection Students and ELHS Students to be similar (not necessarily the same).
	Capital Improvement Plan		