

REVISED POLICY REVIEW COMMITTEE MINUTES
September 11, 2017

East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker.

Board of Education Members Present: Jaime Barr Shelburn (Chair), Dr. Timothy Hagen, Barbara Senges

Board of Education Members Absent: Leigh Gianakos

Administrators Present: Jeffrey Newton (Superintendent), Amy Drowne (Assistant Superintendent for Curriculum, Instruction and Assessment), Kimberly Davis (Director of Student Services)

Meeting Time: 5:28 – 6:18 p.m.

1. BOE Policy 3541 Business: Transportation (Review)

- The committee discussed adding a requirement that requires a parent, guardian or designee 12 years of age or older be present at a bus stop before a kindergarten through grade 4 student be dropped off. In order for this requirement to be added to the policy or regulation, specific procedures for the transportation company must be drafted. Superintendent Jeffrey Newton and Assistant Superintendent Amy Drowne will contact Shipman & Goodwin to check on liability issues and will contact Laidlaw to discuss drop off procedures. The committee had questions with regards to liability issues and how this policy would be put into practice. It is being sent back to AAA committee for guidance as it was recommended by that committee.

2. BOE Policy 1313 Community Relations: Gifts to School Personnel (Review)

- This policy was sent back from the Board of Education to the Policy Committee for a final review. The suggested revision to limit student gifts of handmade, homemade or token items not to exceed \$25.00 will be brought back to the Board of Education for a First Reading on September 25, 2017.

3. BOE Policy 5131.1 Students: Bus Conduct (Delete)

- The Policy Committee reviewed the suggested revisions and recommends the deletion of this policy since it has been incorporated into BOE Policy 5144. This recommendation will be brought to the Board of Education for a first reading on September 25, 2017.

4. BOE Policy 5131.7 Students: Weapons and Dangerous Instruments (Delete)

- The Policy Committee reviewed the suggested revisions and recommends the deletion of this policy since it has been incorporated into BOE Policy 5144. This recommendation will be brought to the Board of Education for a first reading on September 25, 2017.

5. BOE Policy 5131.8 Students: Out of School Misconduct (Delete)

- The Policy Committee reviewed the suggested revisions and recommends the deletion of this policy since it has been incorporated into BOE Policy 5144. This recommendation will be brought to the Board of Education for a first reading on September 25, 2017.

6. BOE Policy 5144.1 Students: Seclusion and Restraint (Review)

- Director of Special Services Kimberly Davis updated the Policy Committee on the seclusion and restraint procedures for the district and the staff training that is in place. The Policy Committee reviewed the suggested revisions and recommends that the policy be brought to the Board of Education for a first reading on September 25, 2017.

7. BOE Policy 5131.9 Students: Bullying (Revision)

- Assistant Superintendent Amy Drowne updated the Policy Committee on the Safe School Climate committee and bullying procedures for the district. The Policy Committee reviewed the suggested revisions and recommends that the policy be brought to the Board of Education for a first reading on September 25, 2017.

8. BOE Policy 5131.913 Students: Cyberbullying (Delete)

- The Policy Committee reviewed the suggested revisions and recommends the deletion of this policy since it has been incorporated into BOE Policy 5131.9. This recommendation will be brought to the Board of Education for a first reading on September 25, 2017.

9. BOE Policy Personnel: Non-discrimination (Revision)

- The Policy Committee reviewed the suggested revisions and recommends that the policy be brought to the Board of Education for a first reading on September 25, 2017.

10. BOE Policy 6153 Instruction: Field Trips (Beginning Discussion)

- Policy 6153 regarding field trips is on the agenda as a future item to discuss. The Policy Committee began discussion regarding the value of field trips and that they should be linked to instructional programs, be available to every student, and be equitable between grades.

Respectfully submitted by
Jaime Barr Shelburn
Policy Committee Chair