Construction

Developing Educational Specifications

It shall be the policy of the Board of Education to develop Educational Specifications which address all aspects of a planned facility that affect the educational program. Educational Specifications are the means by which the educator describes the educational activities, spaces and adjacencies of spaces which need to be incorporated in a new or renovated facility. They are written statements that serve as a vehicle of communication between the school system and the architect.

Development of Educational Specifications

The Superintendent of Schools or designee will present the Educational Specifications to the Board of Education for adoption. After approval by the Board of Education, the Educational Specifications shall be used as a strict guideline for developing plans and specifications for the construction project.

Content of Educational Specifications

As a minimum, Educational Specifications shall include the following:

- Project rationale
- Master Plan for the district
- Capacity and enrollment data
- Programs to be housed
- Support facilities
- Community use
- Systems to incorporated (HVAC, computers, clocks, etc.)
- Environment controls
- Handicap access
- Site development
- Priority category and rationale (for State Department of Education grant application
- Other data – room sizes, adjacencies, acoustics, lighting levels, configuration of rooms, colors, windows, floor finish, furniture, and classroom equipment.

Policy adopted by the Board: September 24, 2001

EAST LYME PUBLIC SCHOOLS
East Lyme, Connecticut