

# KAESTLE BOOS ASSOCIATES, INC.

## ELEMENTARY SCHOOL SPACE NEEDS QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

### Lillie B. Haynes Elementary School

(To be completed at Assistant Principal Level or above)

A thorough understanding of your school program is the most important aspect of designing renovations/additions to an existing facility. Simply put, the KBA design team wants to understand how you want to educate your students. Your responses to the following questions will facilitate this understanding and provide a strong basis for future discussions.

As you respond, think not only of today's needs; think of the educational changes and challenges that will face the staff and community ten and twenty years from today. Our goal is to design a facility that will support current practices, but will be flexible and supportive of future teaching and learning styles.

#### PHILOSOPHY AND MISSION

1. If the School Mission is different from the District mission, please share with us the key elements of your school's philosophy/mission statement/long range plan.

We teach, we model Kindness,  
respect, and responsibility

→ we work together as a school  
community to become better  
learners and citizens.

Please attach a copy of any relevant document(s). Include student handbooks if they exist.

2. Describe how you organize your staff for delivering the educational program.

- a. Does your school have team teaching? Y ☒ N ☐ If yes,

How many students per team? \_\_\_\_\_

How many teachers? 18+ What disciplines? K-4

classroom

teachers

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b. Organization.

Are there departments or grade / discipline groupings that are considered like "departments"? (Y) / N If yes, please list or describe : \_\_\_\_\_

GRADE LEVELS — K, 1, 2, 3, and 4

Are teachers to share rooms? (Y) / N if yes, which ones? \_\_\_\_\_

Computer Lab - GR. 4

Science LAB - GR. 3 + 4

c. Special education. Do you have a self-contained program? Y / (N)

For students whose services are delivered in regular classrooms, what, if any, support spaces are necessary? Resource Rooms

d. How are student support services provided? (Reading, guidance, social/emotional counseling, tutoring, etc.) \_\_\_\_\_

Reading Intervention

SCHOOL PSYCHOLOGIST

OT, PT, SPEECH, NURSE

e. Other.

PTA Room?

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### EXISTING FACILITY

It is important that we understand how the building that currently houses your program works.

To avoid extra time/work for you, please understand that renovated areas will have all handicapped access upgrades that are required by code and other regulations.

1. What do you like about the existing facility? LARGE - CLASSROOMS, GYM, LIBRARY, SMALL GYM, SPACES (MANY CLASSROOMS)  
What elements support your efforts to provide quality education? \_\_\_\_\_

2. What about the existing facility does not support your efforts? \_\_\_\_\_

What do you not like about the building? ROOF, WINDOWS - LEAN WING + CREATIVE ROOMS  
PARKING SPACES - LIMITED  
NO AC Rm. 13 + 14

3. Do you experience any problems with any building wide building systems? If yes, please describe.

ROOF, AC, PARKING, WINDOWS  
(same as above)

4. Do you experience localized problems with any building systems in specific spaces, if so please identify the space and problem?

5. As you look to the future, aware of educational trends in your area of expertise, what should the design team be aware of and be sure to include in planning the renovations?

TECHNOLOGY NEEDS -  
SMART BOARDS, WIRELESS, TV'S  
monitors, etc.

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6. Think of a typical day/week. What is the most important thing that the building itself could provide to make your work day better? \_\_\_\_\_

BETTER

### STUDENT INFORMATION

1. What is your current enrollment? 469

PREK - 46  
K-4 - 363  
LEARN - 3  
CREATIVE - 57

2. When was/is maximum enrollment anticipated? Enrollment 478 Year 2007

Please attach your most recent enrollment projections.

3. How is the day/week scheduled?

M-F - 9:15 - 3:30 - (children)  
M-F 8:30 - 4:30+ staff  
M-F 8:30 - 3:00 - SATELLITE PROGRAMS

Will this schedule change in the foreseeable future? Y / (N)

4. What is your overall class size practice?

Minimum class size? 15 Maximum class size? 23  
Average class size? 19 Contractual class size (if relevant)? —

Please note that specific class size and grouping practices will be covered when designing a specific renovation. The above figures give us a general picture of all classes.

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### CLASSROOM SIZE

In general, we will recommend square foot (sf) room sizes that comply with state recommendations/allowances. Regular elementary classrooms are average 900 sf. Kindergarten and pre-school rooms are 1100-1200 and have toilets accessed from the room. Special areas, like music and art, average 1000 sf depending on grade level and curriculum needs.

All curriculum areas are designed based on the program that you have/wish to have. An inventory of your existing school's spaces will provide the starting point for the list of proposed spaces.

Please provide a list of spaces you would like but do not currently have.

Remove SMALL GYM - from Classroom space  
BACK INTO  
SMALL GYM

### OTHER EDUCATIONAL DESIGN INFORMATION

Small details, when multiplied across all the classrooms in your school can have space and cost implications for your project. Please list, or be prepared to discuss any building wide arrangements that you wish to have or continue having in the future for all classrooms. For example

Number of computers per regular classroom 2-3

Student furniture needs none at this time - may need ind. desks  
if teachers/princ. decide to not use tables anymore

Teacher furniture needs May need a few new chairs

Outdoor/outside access from classrooms: to school yard \_\_\_\_\_ to courtyard \_\_\_\_\_

- coming back from fire drill - may/should have FOB access

Doors between Adjoining classrooms

Contiguous arrangements (e.g. Nurse near main office, math near science)

Symbolic or Historic building or site features that should be considered

separation between rooms 35 & 36

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### COMMUNITY USE

Please provide a list of any spaces for shared community use.

Gym  
Cafe  
Library

Is the facility used as a emergency shelter? (Impacts emergency power needs) Y / ☒ N

Is it a designated FEMA or other Federal shelter? (Impacts structural design) Y / ☒ N

### DISTRICT USE

Does the facility house offices or other spaces for non-school activities? Y / ☒ N If yes,  
Please describe

Please give us any other information that you believe will add to our design.

Please Review to me

Interview with Ben Monroe

Thanks,

Ben Hiko  
Principal



# East Lyme Public Schools

EAST LYME, CONNECTICUT 06333



## LILLIE B. HAYNES SCHOOL

29 Society Road  
Niantic, Connecticut 06357  
Telephone: (860) 739-2922  
Fax: (860) 739-1527

### FAX TRANSMITTAL SHEET

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From: Lillie B. Haynes School

Date: 11-29-10 Time: 2:50

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Direct Fax Line: (860)739-1527

If you do not receive all pages, please call: (860)739-2922

Operator: L.B. Haynes

WE TEACH, WE MODEL: KINDNESS, RESPECT, RESPONSIBILITY

# KAESTLE BOOS ASSOCIATES, INC.

## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER:

NAME OF PROGRAM:

ROOM #: Library

1. How class is conducted:

- 1) Primarily Lecture / Story telling
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

2. What works best in your existing space? Why?

Variety of areas so different groups can work at the same time.

3. What would you change about your existing space? Why?

- (A) Replace carpet (seams are wearing & fraying) (B) Ceiling fans (to keep hot air circulating)  
(C) New windows & shades (glare & energy efficiency)

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

5. Is there a need for special lighting or finishes for special activities?

Lighting in good.

6. Is there a need for a sink? For what activity? Do you currently have a sink?

I use the sink in the computer office.

7. What type of special equipment is required for the space?

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

— Light switches are in the electrical panel in the computer lab -

— No AC - Computers, AV equipment, & books suffer in the summer heat & humidity.  
(Many years I remove 5-10 books that develop mold)

— Heating OK - more energy efficient if 2 or 3 ceiling fans were added.

— New windows & shades to eliminate glare on brightest days / energy efficiency

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Foxborough, MA 02035  
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## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: Katie Morin

NAME OF PROGRAM: Instrumental Music

ROOM #: 19

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

2. What works best in your existing space? Why?

Shelving around the room to store instruments, closet

3. What would you change about your existing space? Why?

I would like the wood to be carpeted to be safer for the children & sit down on the

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

Noisy fan - pulls air in from hallway, but I can't have it on while teaching. Loudness while instruments are being played

5. Is there a need for special lighting or finishes for special activities?

No

6. Is there a need for a sink? For what activity? Do you currently have a sink?

Yes - cleaning hands & instruments. I do not have one

7. What type of special equipment is required for the space?

Shelves, piano...

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

No

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

It is often very stuffy in my room - no windows & only the fan system mentioned in (4.)

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## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: Stacia Hall

NAME OF PROGRAM:

ROOM #: 37 Art

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

2. What works best in your existing space? Why?

Everything, the size of room.

3. What would you change about your existing space? Why?

Add more shelving to store projects, I don't have enough shelving

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

Sometimes the heat exchanger can be very loud in my closet

5. Is there a need for special lighting or finishes for special activities?

I would like an outlet hanging from the center ceiling, so I can have a

6. Is there a need for a sink? For what activity? Do you currently have a sink?

I have 3 sinks.

7. What type of special equipment is required for the space?

I need a projector hanging from ceiling, attached to my computer

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

no

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

~~There are no problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in my space.~~

light shining on an object in center of room, w/no wires on floors with a pull down screen, in order to display internet images or artwork from my computer at a much larger scale for class discussions + lessons



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## TEACHER QUESTIONNAIRE

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East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: Kristin Custodio

NAME OF PROGRAM: L.B. Haynes

ROOM #: 9

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- ☒ 4) Mixture of above

2. What works best in your existing space? Why? Lots of light from windows,

ample space

3. What would you change about your existing space? Why?

on back →

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

5. Is there a need for special lighting or finishes for special activities?

6. Is there a need for a sink? For what activity? Do you currently have a sink?

yes

yes

7. What type of special equipment is required for the space?

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

- ③ Rooms get very hot in warmer months. We need air conditioning because student attention and productivity decreases as temps. go up.
- Fresh paint - my room has a lot of peeling paint
  - Ceiling replacement - many loose tiles & some have fallen out during the school day

- ④ During warmer months, due to heat, students complain of headaches & stomach aches. They tend to cry more easily.

⑤

- ⑥ Sinks are essential in the classroom to reduce germ spreading, also to prepare for eating & clean up after messy projects

- ⑦ A DVD player in classrooms would be helpful.

- ⑧ A locking file cabinet to store confidential files

- ⑨ My classroom sink doesn't have warm water, no matter how long I run the water. Air conditioning is essential, as discussed above.

M.H.

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## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: Tara Hardink

NAME OF PROGRAM:

ROOM #: 6

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

2. What works best in your existing space? Why?

A large classroom w a lot of space. & multiple windows. Nice lighting.

3. What would you change about your existing space? Why?

Air conditioning - gets much too hot in classroom.

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

Classroom gets too hot - children can't concentrate or focus.

5. Is there a need for special lighting or finishes for special activities?

No

6. Is there a need for a sink? For what activity? Do you currently have a sink?

I have one - I like having it for students to get quick sips.

7. What type of special equipment is required for the space?

None

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

None

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

Yes - there is no cooling feature for the classroom other than a fan. It does not work to keep the students cool. They have ~~gotten~~ complained of headaches and upset stomachs because of the heat.

Plumbing - water in sink can get too hot. - not consistent

③ Hard for students to focus when classroom is excessively hot and stuffy.

- Fumice smell is sometimes strong and has given me headaches. (Not all the time though.)

Carpet squares are coming up and children play with them.



17.4  
**KAESTLE BOOS ASSOCIATES, INC.**

**TEACHER QUESTIONNAIRE**

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

**SCHOOL:** Lillie B. Haynes

**TEACHER:** *Maurice Adams*

**NAME OF PROGRAM:** *Gr 1*

**ROOM #:** *8*

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- ☒ 4) Mixture of above

2. What works best in your existing space? Why? *Large windows with lots of light.*

3. What would you change about your existing space? Why? *Need air conditioning (see back)*

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

5. Is there a need for special lighting or finishes for special activities?

6. Is there a need for a sink? For what activity? Do you currently have a sink?

7. What type of special equipment is required for the space?

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

*see back*

- (3) My classroom gets extremely hot in the last part of the year and in Sept. It is difficult for students to concentrate. Fans are very noisy and distracting. Young children tend to get up and place hands near fans - unsafe.

My classroom is smaller in size than many others. Ideally I would have more room to do movement activities. There is peeling paint on the walls which detracts from how the room looks, and

- (4) Room is too hot at times (June/Sept) and too cold during winter months. Children ask to wear sweaters/coats.
- (5) Tiles are loose on ceiling lighting off.
- (6) Have a sink in the classroom which is very helpful, although water is very cold.
- (9) Room is too hot in warm months and too cold in winter months.

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East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: DeGroot

NAME OF PROGRAM:

ROOM #: 27

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

2. What works best in your existing space? Why?

3. What would you change about your existing space? Why?

- I would make it larger for centers and group work.*
4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare) *would like to have a "wall filler" from window to existing wall. Right now*
5. Is there a need for special lighting or finishes for special activities?

6. Is there a need for a sink? For what activity? Do you currently have a sink?

- I currently have a sink and it's vital in an elementary classroom.*
7. What type of special equipment is required for the space?

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

- locking cabinets to store out and PI information.*
9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

*PA systems crackles from speakers throughout the day.*

*Air Conditioner*

*AC or some other air quality controller ~*

*Sept/Oct class temp is in 90's.*

\* of course if had less students room size would not be as a big issue.

it is open to the next classroom

## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

Haynes Room 22  
11-22-10

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER:

NAME OF PROGRAM:

ROOM #:

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

2. What works best in your existing space? Why?

Love all the Windows but wish I had more bulletin bd. space over →

3. What would you change about your existing space? Why?

Would make it bigger for more moving + center work

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

• AC power • TV not working for BANN • Too hot in Sept. + June

5. Is there a need for special lighting or finishes for special activities?

No

6. Is there a need for a sink? For what activity? Do you currently have a sink?

Sinks are essential I have a sink + water fountain and I need them for the

7. What type of special equipment is required for the space?

More electrical outlets

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

Locking file cabinet - I have one for washing + drinks. CMT testing materials

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

- no A/c in large spaces

- would like A/c in classroom

- occasionally odd odor from lavatories across the hall

- could the old PA system "phone" come down so I can open the closet door completely?

Room # 22 would love my white board behind  
my desk to be replaced with a cork bulletin  
board

Teacher questionnaire  
Feasibility study for the East Lyme Public Schools  
East Lyme, Connecticut  
Prepared by Benjamin Monroe

School: Lillie B. Haynes  
Teacher: Christopher Faulkner  
Name of program: grades three  
Room number: 33

1. How class is conducted: Both student independent working environment and student team working environment with some lecture
2. I have one of the few large rooms in the building. It gives appropriate space for elementary school activities. For example it allows me to have a sit down space for morning meetings and other group activities. The space allows me to do more kinesthetic activities. It also allows for presentation of student work or performances. It must be noted however that my room size is an exception to the norm in this school.
3. I would like more bulletin board space on the walls instead of concrete. I would like this because much of a grade three work is projects and things for display. I would also like more natural light because students tend to function better with natural light.
4. I have no concerns about the physical space interfering with a student's ability to learn.
- 5.
6. Yes we need sinks for science activities and for washing hands. I do have a sink.
7. I'm not sure what you mean by special equipment. (e.g. technology, disabled access...)
8. For students who have difficulty focusing with external stimuli it would be beneficial to have study carrels or space where they can work that minimizes distraction. This is for independent work only.
9. There are days during the year when the temperature in this building is too high and air conditioning would be necessary for students and teachers to function and learn. This measure is in place in other schools in the district. I worked in a school with air conditioning and hot summer days were much more productive with air conditioning.

C.F.

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East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: Faulkner

NAME OF PROGRAM: Grade 3

ROOM #: 33

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

2. What works best in your existing space? Why?

I have one of the few large rooms in building. It gives appropriate space for elementary activities

3. What would you change about your existing space? Why?

More Bulletin board space instead of concrete wall, Better natural light

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

5. Is there a need for special lighting or finishes for special activities?

6. Is there a need for a sink? For what activity? Do you currently have a sink?

7. What type of special equipment is required for the space?

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.



C.O.

# KAESTLE BOOS ASSOCIATES, INC.

## TEACHER QUESTIONNAIRE

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East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: *Orgini*

NAME OF PROGRAM:

ROOM #: *31*

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- ☒ 4) Mixture of above

2. What works best in your existing space? Why?

*Good amount of wall & bulletin board space to display materials*

3. What would you change about your existing space? Why?

*More closet space to store materials would alleviate cluttered closets*

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare) *no*

5. Is there a need for special lighting or finishes for special activities? *no*

6. Is there a need for a sink? For what activity? Do you currently have a sink?

*Yes, for hand washing. I do not have a "normal sink" I have*

7. What type of special equipment is required for the space? *a wash sink which is at times*

*whiteboard, desks, chairs, bookshelves*

*unsteady! I do not have a*

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

*Yes, our doors and windows lock*

*fountain but there is one outside my room*

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

*In my room I am unable to connect to the wireless network, which is a pain because I can't disconnect any of the computers to move them to another location*

*No air conditioning disrupts learning on hot many hot days*

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Prepared By: Benjamin Monroe

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SCHOOL: Lillie B. Haynes

TEACHER:

NAME OF PROGRAM:

ROOM #:

*J. Kujala*  
*30*

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

2. What works best in your existing space? Why?

*Whole group lessons because I have a large class.*

3. What would you change about your existing space? Why?

*I'd have more built in book shelves*

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

*No*

5. Is there a need for special lighting or finishes for special activities?

*No*

6. Is there a need for a sink? For what activity? Do you currently have a sink?

*Yes, I have a sink*

7. What type of special equipment is required for the space?

*none*

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

*no*

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

*Sometimes there is an awful odor. When I walk in the room in the morning  
Need AC! Rooms are unhealthy for the children in the hot months.*

# KAESTLE BOOS ASSOCIATES, INC.

## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: Heidi Henry

NAME OF PROGRAM:

ROOM #: 11

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

2. What works best in your existing space? Why? Room size, bathroom attached due to age of students, Adequate storage.

3. What would you change about your existing space? Why?

Fix ceiling - falling apart

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare) No

5. Is there a need for special lighting or finishes for special activities? No

6. Is there a need for a sink? For what activity? Do you currently have a sink?

Currently have a sink 😊

7. What type of special equipment is required for the space?

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe. No

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

Exhaust fumes are often smelled in my classroom and throughout the hall.

Too hot in the spring months - Need AC

C D  
**KAESTLE BOOS ASSOCIATES, INC.**

**TEACHER QUESTIONNAIRE**

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

**SCHOOL:** Lillie B. Haynes

**TEACHER:** Cathy Danila

**NAME OF PROGRAM:** Reading Recovery

**ROOM #:** 12A

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above
- 5) 1:1 interactive

2. What works best in your existing space? Why?

1:1 interactive - small space

3. What would you change about your existing space? Why?

Add more electrical outlets (Room contains only one outlet)

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

- noise from bathroom next door; noise from adjacent classroom

5. Is there a need for special lighting or finishes for special activities?

6. Is there a need for a sink? For what activity? Do you currently have a sink? No

No

7. What type of special equipment is required for the space?

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe. No

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

The room is often very cold during cold weather and extremely hot during warm weather. The cold and extreme heat make teaching and learning very difficult.

The room has only 1 electrical outlet. At least 2 more are needed.

# KAESTLE BOOS ASSOCIATES, INC.

## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: Terry Hoblin

NAME OF PROGRAM: Grade 4

ROOM #: 26

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

2. What works best in your existing space? Why? Whole class instruction. However, I love hands-on group work but there is not much room

3. What would you change about your existing space? Why? for this in my class. I would make it larger to allow for more movement.

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare) Glare on TV

Too hot in June + September

5. Is there a need for special lighting or finishes for special activities?

6. Is there a need for a sink? For what activity? Do you currently have a sink? yes

7. What type of special equipment is required for the space?

Air conditioning; ventilation; more power outlets

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

Locking file cabinet

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

It can be very hot + humid late spring + late summer. Air conditioning should be a priority !!

# KAESTLE BOOS ASSOCIATES, INC.

## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: Nurse

NAME OF PROGRAM:

ROOM #: Health Room

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

2. What works best in your existing space? Why?

3. What would you change about your existing space? Why?

Add AC, need second cot - for cafe

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

only 1 cot - other students would like to rest

5. Is there a need for special lighting or finishes for special activities?

6. Is there a need for a sink? For what activity? Do you currently have a sink?

7. What type of special equipment is required for the space?

Ice maker for injuries

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

no

# KAESTLE BOOS ASSOCIATES, INC.

## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: Bennett

NAME OF PROGRAM: K

ROOM #: 10

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

2. What works best in your existing space? Why? - Size of room lets

K. students go to centers comfortably. Built in shelving

the length of room under the windows

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

5. Is there a need for special lighting or finishes for special activities?

Drop ceiling with new light fixtures

6. Is there a need for a sink? For what activity? Do you currently have a sink?

I have a sink + fountain

7. What type of special equipment is required for the space?

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

Quiet separate area would be great for 1:1 instruction

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

1. It gets really hot in spring + fall. A/C would be helpful so that children could be productive.

Computer wires are hanging.

2. This may be unsafe for students.

3. Some of ceiling tiles are becoming loose. This may be unsafe

# KAESTLE BOOS ASSOCIATES, INC.

## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

**SCHOOL:** Lillie B. Haynes

**TEACHER:** Debra Lathrop

**NAME OF PROGRAM:**

**ROOM #:** SPEECH

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- ④ Mixture of above *Small group therapy*

2. What works best in your existing space? Why?

*location*

3. What would you change about your existing space? Why?

*Carpets removed - tile floor - allergies mostly/musty smell @ times*

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

5. Is there a need for special lighting or finishes for special activities?

*no*

6. Is there a need for a sink? For what activity? Do you currently have a sink?

*no*

7. What type of special equipment is required for the space? *Dehumidifier - mostly smell*  
*Air conditioning - Asthma*

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe. *Privacy - confidential records*

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

*no*



# KAESTLE BOOS ASSOCIATES, INC.

## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: Jen Nowak

NAME OF PROGRAM: 2nd grade classroom

ROOM #: 13

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

2. What works best in your existing space? Why?

The organization of my class so I can have all the needed learning areas.

3. What would you change about your existing space? Why?

I need more storage in the room / display space.

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

There are many times when vans park outside my room & do work. Recess is also loud & distracting.

5. Is there a need for special lighting or finishes for special activities?

no

6. Is there a need for a sink? For what activity? Do you currently have a sink?

I have a sink

7. What type of special equipment is required for the space?

A SmartBoard

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

no

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

no

It's too early to tell. I have a door in my room that goes outside and I fear it may become drafty.

# KAESTLE BOOS ASSOCIATES, INC.

## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: Dawn Packard

NAME OF PROGRAM: Gr. 2 Classroom Teacher

ROOM #: 4

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- ④ Mixture of above

2. What works best in your existing space? Why?

Mixture of above

3. What would you change about your existing space? Why?

Nothing

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

No

5. Is there a need for special lighting or finishes for special activities? No

6. Is there a need for a sink? For what activity? Do you currently have a sink?

I currently have a sink.

7. What type of special equipment is required for the space?

None

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe. NA

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

My room is very hot in the warm months. Air conditioning would benefit the students tremendously. They would be available for learning in a climate controlled room.

# KAESTLE BOOS ASSOCIATES, INC.

## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: Doughton

NAME OF PROGRAM:

ROOM #: 5

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- ☒ 4) Mixture of above

2. What works best in your existing space? Why?

The size! There is room for children to spread out & work

3. What would you change about your existing space? Why?

The location of the white board - it's too far from children's seats. Also

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

No

We need more storage

5. Is there a need for special lighting or finishes for special activities?

No

6. Is there a need for a sink? For what activity? Do you currently have a sink?

Yes! We have one

7. What type of special equipment is required for the space?

None

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

No

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

The only problem we have is the smell from the furnace across the hall. Also the plumbing between our wall & Rm. 4 is very loud.

A/C would be appreciated

More outlets would be helpful too

# KAESTLE BOOS ASSOCIATES, INC.

## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: Dana Brinkman

NAME OF PROGRAM: 1<sup>st</sup> grade teacher

ROOM #: 7

1. How class is conducted:

1) Primarily Lecture

2) Student Independent Working Environment

3) Student Team Working Environment

4) Mixture of above

Whole class lessons, small group work, centers for collaborating etc...

2. What works best in your existing space? Why?

-the amount of space for what goes on in 1<sup>st</sup> grade is great!

3. What would you change about your existing space? Why?

Having the option for desks to reduce students distracting each other

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

At the beginning of school - Aug/Sept. and in June it is unbearably hot in room 7. Temperatures were

5. Is there a need for special lighting or finishes for special activities?

No

6. Is there a need for a sink? For what activity? Do you currently have a sink?

Yes for cleanliness

Yes

7. What type of special equipment is required for the space?

I currently have a speaker FM system

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

No

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

In the months of Sept. and June -when it is hot it is unbearably hot in our classroom.

This becomes a problem due to on task ability, focus, concentration and at times we have had to move to a cooler area which reduces on-task time. Some schools have cooling systems while others do not!

# KAESTLE BOOS ASSOCIATES, INC.

## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: Anna Montgomery

NAME OF PROGRAM: Kindergarten Enrichment Program

ROOM #: (small gym)

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

2. What works best in your existing space? Why? Having a separate room for children to have choice time. (Separate from their work space)

3. What would you change about your existing space? Why?

More bathrooms. Have only 1 boy and 1 girl facility and staff have to share it w/ students

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare) Yes, share space with Successful Beginnings - no privacy (only separate by door).

5. Is there a need for special lighting or finishes for special activities? No

6. Is there a need for a sink? For what activity? Do you currently have a sink? Yes. we have a sink in the boys and girls bathroom but would love a sink in classroom.

7. What type of special equipment is required for the space?

None

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

Yes - when have private conversations w/ parents for a conference and for telephone call.

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

At this time we do not. At one point, this space was always so cold. Heat can be very warm, at times.

### CONNECTICUT OFFICE

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# KAESTLE BOOS ASSOCIATES, INC.

## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: Stephanie Case

NAME OF PROGRAM: Resource Room

ROOM #:

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

2. What works best in your existing space? Why?

Spaces for small group or 1:1 instruction

3. What would you change about your existing space? Why?

More space for the variety of student who come in to share

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

No

my room for a variety of reasons (Instruction, Breaks, Behaviors)

5. Is there a need for special lighting or finishes for special activities?

No

6. Is there a need for a sink? For what activity? Do you currently have a sink?

Currently have a sink

7. What type of special equipment is required for the space?

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

No

TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER:

NAME OF PROGRAM:

ROOM #:

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment

(4) Mixture of above

mix of whole group / small group / independent

2. What works best in your existing space? Why?

space - room to spread out

3. What would you change about your existing space? Why?

smell - musty/moldy

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

no

5. Is there a need for special lighting or finishes for special activities?

no

6. Is there a need for a sink? For what activity? Do you currently have a sink?

have sink - use often

7. What type of special equipment is required for the space?

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

quiet spaces for small group/ind.

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

no A/C in building

3. A

Joan Abbot

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**KAESTLE BOOS ASSOCIATES, INC.**

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**TEACHER QUESTIONNAIRE**

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

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**SCHOOL:** Lillie B. Haynes

**TEACHER:**

**NAME OF PROGRAM:**

**ROOM #:**

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

2. What works best in your existing space? Why?

Current set up works well

3. What would you change about your existing space? Why?

More storage shelves

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

NO

5. Is there a need for special lighting or finishes for special activities?

NO

6. Is there a need for a sink? For what activity? Do you currently have a sink?

Currently have a sink

7. What type of special equipment is required for the space?

None

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

NO

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

Room fluctuates between very hot in summer, very cold in winter. Often strong odors from boiler located next to classroom.



# KAESTLE BOOS ASSOCIATES, INC.

## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: Nancy Dayle, School Psychologist

NAME OF PROGRAM:

ROOM #: Psych office

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

Small group {counseling  
individuals  
assessment

2. What works best in your existing space? Why?

3. What would you change about your existing space? Why? n/a

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare) n/a

5. Is there a need for special lighting or finishes for special activities? n/a

6. Is there a need for a sink? For what activity? Do you currently have a sink? n/a

7. What type of special equipment is required for the space? n/a

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe. n/a

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe. n/a

I am very happy w/ my office  
space

Thank-you,  
Nancy Dayle

# KAESTLE BOOS ASSOCIATES, INC.

## TEACHER QUESTIONNAIRE

Feasibility Study For the East Lyme Public Schools

East Lyme, CT

Prepared By: Benjamin Monroe

KB#10036.00

SCHOOL: Lillie B. Haynes

TEACHER: Lauren Oleynek

NAME OF PROGRAM:

ROOM #:

1. How class is conducted:

- 1) Primarily Lecture
- 2) Student Independent Working Environment
- 3) Student Team Working Environment
- 4) Mixture of above

2. What works best in your existing space? Why?

The accordion doors to the SPED. classroom.

3. What would you change about your existing space? Why?

Position of Smart Board because I can't use the White Board simultaneously.

4. Do you think that anything about the physical space interferes with a student's ability to learn? (E.g. Noisy equipment, Glare)

Position of Smart Board.

5. Is there a need for special lighting or finishes for special activities?

No.

6. Is there a need for a sink? For what activity? Do you currently have a sink?

Yes. I have a sink and it works well for

7. What type of special equipment is required for the space?

No.

8. Is there a special need for privacy or security in any manner? If so, what type? Please describe.

Smooth teaching

No.

9. Do you experience any problems with the heating, cooling, lighting, electrical system, plumbing, fire alarm, or speakers in your space? If so, please describe.

Too hot in the winter: heat too high.  
Too hot in Fall, Spring, and summer.  
(+ 90°F)

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### MASSACHUSETTS OFFICE

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