

East Lyme Board of Education
East Lyme Elementary Schools Design Steering Committee Meeting
May 21, 2014

Members Present: Brian Reas, Tim Hagen, Candice Carlson, Robert Kupis, Dr. David Miko, Melissa DeLoreto, Linda Anania, Don Meltabarger, Ray O'Connor, John Rhodes, John Arnold, Dr. John Whritner, Al Jacunski

Members Absent: Gil Gallant, Dr. James Lombardo

The meeting began at 4:00pm.

Selection of Chair and Recording Secretary: Tim Hagen and Ray O'Connor agreed to serve as Co-Chairs of the Committee. For the May 21st meeting Brian Reas agreed to serve as recording secretary. It was proposed for future meeting that Leigh Reinhart would serve as Administrative Support and would be responsible for posting all Committee information on the East Lyme Schools Web Site.

Review of Charter for the East Lyme Elementary Schools Design Steering Committee Meeting: A brief review of the charter was led by Tim Hagen. In addition, a historical summary of events leading up to the kick-off of the Design Steering Committee was presented. Each committee member received the following information:

- The Findings Report to EL Board of Education by The Facilities Vision Task Force, April 23, 2013 with Appendices A through G and a copy of the East Lyme Public Schools/Long Range Plan 2011-2014
- Selecting a Path Forward for Our Elementary School Facilities, East Lyme Board of Education Community Forum, June 24, 2013
- 2013-2014 Enrollment Projections by NESDEC, December 9, 2013
- Waterford Public Schools, Five Elementary Schools to Three by HMA.

Presentation of Data: Al Jacunski was introduced to the committee as the principal lead from the Jacunski Humes Architects, LLC, the firm hired by the ELBOE. He proceeded to present to the committee his work since starting on the project in April. Al explained to the committee the purpose of today's meeting was to give the committee information and data.

- They are nearly complete with uploading the current three elementary school schools into their CAD software. A preliminary OSF Space Standard Review for the three schools was given to the committee which compared the existing area per school with the OSF allowable area. For the current three schools combined with a total of enrollment of 868 students, the OSF allowable area is 107,632 SF compared to an existing total area of 218,389 SF. This represents a space standard overage of 50.7%. Al explained to the committee that the OSF standards are set to assure equity of state reimbursement across the diverse districts in Connecticut. It is not possible to design a suitable elementary school that has a 0% overage. The new elementary schools in Waterford have approximately a 32% overage.

- State reimbursement for a project to be considered “renovate as new” is 44.64% as of June 2015. As a general rule, “renovate as new” is about \$50/SF less than new construction.
- Al reported that he had met with each of the three elementary school principals.
- Brian Reas reported that the three elementary principals have begun meeting to draft educational specifications for review.
- Maps of East Lyme with 1.5 mile radii from each elementary school were shared with the committee. In addition, Don Meltabarger provided a schematic depicting the student population densities for East Lyme.

Demographic Information: The committee discussed the importance of having the best demographic information to project future student populations. Currently, the BOE has the enrollment projection from a December 9, 2013 report. A proposal from H.C. Planning Demographer has been received. The consensus of the committee was to follow-up with both services.

Discussion of Next Steps/Community Forms: The committee expressed the importance of community engagement and transparency. However, it would not be productive to have a forum at this early stage.

The committee agreed to meet on June 4, 2014 at 4 p.m. at Flanders Elementary School.

Action Items from May 21, 2014 Meeting:

1. Al Jacunski will prepare “big picture” conceptual framework for the path forward and lead a discussion with the committee exploring multiple concepts at the June 4th meeting.
2. Brian Reas and Tim Hagen will bring forward on June 4th options and recommendations for obtaining the best demographic information to guide the committee.
3. The Administration Ed Spec Team will continue to develop draft framework. Brian Reas (or designee) will update the committee on June 4th and discuss ideas for obtaining feedback from teachers.
4. Don Meltabarger will superimpose specific student population numbers from bus stop data onto the Town maps from Jacunski Humes.
5. Brian Reas and Tim Hagen will prepare suggestions for the committee on community forums and timing for the committee review on June 4th.

Respectfully Submitted,

Timothy Hagen
Timothy Hagen, Ph.D.
BOE Chair

Brian Reas
Brian Reas
Asst Supt